

**Acton Public  
School Committee Meeting**

**March 15, 2012**

**7:00 p.m.**

**at the  
Gates School Cafetorium**

## ACTON PUBLIC SCHOOL COMMITTEE MEETING

Cafetorium  
Gates School

March 15, 2012  
7:00 p.m.

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### AGENDA with addendum

- 1.0 CALL TO ORDER (7:00)
- 2.0 CHAIRPERSON'S INTRODUCTION
- 3.0 STATEMENT OF WARRANT
- 4.0 APPROVAL OF MINUTES
  - 4.1 APS SC February 16, 2012 (*addendum*)
- 5.0 PUBLIC PARTICIPATION
- 6.0 EDUCATION REPORT – *Lynne Newman, Principal, Gates School* (7:05)
- 7.0 APS SCHOOL COMMITTEE BUSINESS (7:30)
  - 7.1 Health Insurance Plan Design Working Group– *Marie Altieri* (*oral*)
  - 7.2 Acton Health Insurance Trust Report – *John Petersen* (*oral*)
  - 7.3 FY'13 Budget (7:35)
    - 7.3.1 ALG Report – *Xuan Kong*
      - 7.3.1.1 Materials from 3/8/12 meeting
      - 7.3.1.2 Revised ALG spreadsheet, post meeting
    - 7.3.2 Acton Finance Committee Report – *Xuan Kong*
      - 7.3.2.1 *Meeting on 3/6/12* (*oral*)
    - 7.3.3 Classroom Assistants
      - 7.3.3.1 Before/After School Program Review – *Steve Mills*
      - 7.3.3.2 Letters of Support from PTO/PTSO Co-Chairs
  - 7.4 FY'12 Budget, 2<sup>nd</sup> Quarter Report – *Don Aicardi* (7:55)
  - 7.5 Policy Update
    - 7.5.1 Revision: Assignment of Elementary Students from Other Schools File: JCAC –  
**SECOND READING - VOTE** – *Marie Altieri*  
(Vote postponed to the next APS SC meeting on May 17<sup>th</sup>)
  - 7.6 Kindergarten Registration Update – *Marie Altieri* (*will bring to meeting*) (8:10)
  - 7.7 Acton Students attending Blanchard – *Marie Altieri* (*oral*)
  - 7.8 APS SC statement regarding Regional District Study – *Mike Coppolino* (*oral*) (8:30)
  - 7.9 Recommendation to Approve Gift to Gates School from Community Education Math Olympiad– **VOTE** – *Steve Mills* (*addendum*)
- 8.0 FOR YOUR INFORMATION (8:40)
  - 8.1 Pupil Services
    - 8.1.1 ELL Student Enrollment Report – March 1
  - 8.2 FY'12 Monthly APS Financial Reports
  - 8.3 Student Enrollment Numbers/Class Size Info – March 1 (*addendum*)
  - 8.4 Coordinated Program Review: Conant School in compliance (*oral*)
  - 8.5 Correspondence from the Community (*none*)

Materials for this meeting are posted at <http://ab.mec.edu/about/meetings.shtml>

8.6 Town Elections – *Mike Coppolino (oral)*

Acton election is March 27<sup>th</sup>. 3 School Committee candidates running for 2 seats:

Dennis Bruce, Adria Cohen, Deanne O’Sullivan

8.7 School Newsletters

Conant Crier:	<a href="http://conant.ab.mec.edu/pto/newsletter.html">http://conant.ab.mec.edu/pto/newsletter.html</a>
Douglas Digest:	<a href="http://douglas.ab.mec.edu/pto/digest.html">http://douglas.ab.mec.edu/pto/digest.html</a>
Gates Gazette:	<a href="http://gatesschoolpto.org/gazette">http://gatesschoolpto.org/gazette</a>
McCarthy-Towne Bulletin:	<a href="http://www.mctptso.org/bulletin/">http://www.mctptso.org/bulletin/</a>
Merriam Comm News:	<a href="http://www.merriampto.org/Merriam">http://www.merriampto.org/Merriam</a>
Acton Public School Preschool:	<a href="http://ab.mec.edu/Preschool/index.htm">http://ab.mec.edu/Preschool/index.htm</a>

8.8 “Pledge” Case update (if needed)

8.9 Acton Town Meeting Warrant Articles (*addendum*)

8.10 Spring Community Education Catalogue is posted at

<http://comed.ab.mec.edu/pdf/Website%20catalog%20spring%2012.pdf>

9.0 NEXT MEETINGS

March 22, 7:30 pm JT SC at R.J. Grey Junior High School Library

April 2, 6:00 pm JT SC at ABRHS (pre Town Meeting, if needed)

April 3, 6:00 pm JT SC at ABRHS (pre Town Meeting, if needed)

May 3, 7:30 pm AB SC at R.J. Grey Junior High Library

May 17, 7:00 pm APS SC at Conant School

ADJOURNMENT (9:00)

**ACTON PUBLIC SCHOOL COMMITTEE MEETING  
DRAFT Minutes**

**Library  
R.J. Grey Junior High**

**February 16, 2012  
7:00 p.m.**

*Members Present:* Michael Coppelino, Xuan Kong, Kim McOsker, Paul Murphy, John Petersen  
*Members Absent:* Dennis Bruce  
*Others:* Don Aicardi, Marie Altieri, Deborah Bookis, Liza Huber, Steve Mills, Beth Petr

The Acton Public School Committee meeting was called to order by Chairperson Michael Coppelino at 7:07 p.m.

**STATEMENT OF WARRANT**

Warrant #201216 dated 2/7/12 in the amount of \$182,125.62 was signed by the Chairperson and circulated to the Committee for signatures.

**APPROVAL OF MINUTES**

The minutes of January 19, 2012 were approved as amended. Kim McOsker abstained from voting because she was not at the meeting.

**PUBLIC PARTICIPATION - none**

**APS SCHOOL COMMITTEE BUSINESS**

**6.1 Health Insurance Plan Design Working Group**

Marie Altieri reported that the work of this group is now complete. All eight Acton Municipal and School Bargaining Units have ratified the Health Insurance Plan Design and Cost Sharing Changes, with budgetary savings across all three budgets for FY13 estimated to be \$766,000. John Petersen thanked the Working Group for their very significant efforts and results. Marie and Kim McOsker (School Committee rep to the Working Group) thanked all who served on the Committee. Mike Coppelino joined in thanking all involved, including John Petersen who was instrumental in leading the School Committee's initial effort several months ago.

Due to the time, the Committee took 6.3.3 APS FY13 Budget out of order, and then returned to 6.2.

**6.2 Acton Health Insurance Trust Report**

John Petersen reported that due to the amount of late breaking information, the Trust did not set rates at their meeting this morning. They expect to do so at their next meeting on February 24. He said they are grateful to be setting only one rate now for the first time. The Trustees are also looking at how the fund balance is maintained.

**APS SCHOOL COMMITTEE OPEN BUDGET HEARING**

Members were asked to bring their 1/28/12 Budget Binder, posted online at <http://ab.mec.edu/about/meetings.shtml>.

**6.3 FY'13 Budget**

**6.3.1 ALG Report**

John Petersen reported on the ALG meetings of 1/30/12 and 2/16/12. A detailed discussion took place at tonight's ALG meeting regarding Other Post-Employment Benefits (OPEB). The

\$500,000 that the Acton Finance Committee wants set aside is the sum of the municipal, Acton Public School District and Regional School District obligations. There will be 2 separate trust funds, one for the town (includes the APSD) and one for the Regional School District. When asked how it should be decided how much money to put in each account, John said it should be the same for both sides based on proportions. Because the region is 44% and the town is 56% of the liability, this translates to \$266,000 for the region and \$244,000 for town and local schools.

Discussion also included FY14 and FY15 and how to project those years. The ALG spreadsheet and FinCom's Long Range Plan are not in agreement so further discussion will take place.

### 6.3.2 Acton Finance Committee Report

Xuan Kong reported on the meetings of 2/7/12 and 2/16/12. Discussion focused on OPEB and future projections, as summarized in the ALG report.

### 6.3.3 APS FY'13 Budget Discussion and **VOTE**

Dr. Mills began the FY'13 budget discussion by introducing Liza Huber and Carol Huebner to answer questions about early childhood programming including the APS preschool.

#### 6.3.3.4 Early Childhood Programming

Liza explained that if a child is found eligible for special education services, they are required to start right away, and in the least restrictive environment. This requires a lot of planning prior to a child entering a program. Identifying children and their needs early is essential. This is why an additional preschool class is being requested for FY13. The Committee discussed state mandates. Carol said that although the mandate is one teacher and one assistant in a classroom, we often have one teacher and 2 assistants. One reason is because our ratio of special education students to typical students in some of our preschool classes is higher than we would like at this time. When asked if a full day preschool program is mandated, Liza responded that the law says a program must be designed to include the services that the child needs. If a full day is required to provide the services, then the district is mandated to offer it. The team makes these decisions.

The district is seeing more children with more intensive needs, as trends predict. The CASE Collaborative is also providing for more intense needs for children than in the past, now that more districts have their own integrated classrooms. If more preschoolers arrive next fall than anticipated, Liza and her team will, "realign, reallocate and review" whatever comes up, as they have done in the past. She expressed confidence in her staff. Xuan Kong commented that while the staff is using their best judgment for the benefit of those students that require special education services, not all of it is mandated by law. He noted that it is difficult to have this conversation if there are tradeoffs that can be made, emphasizing that as a School Committee member, he is responsible for the 30 students in the preschool as well as the 5000 other students.

Steve Mills reminded the Committee that all recommendations come through him, as Superintendent. While the special education budget should receive the same scrutiny as all budgets, he has vetted this and is recommending it. He has great confidence in Carol and her team and is a firm believer in early intervention for kids. The Committee discussed evidence that early intervention is valuable.

A member asked if the preschool is its own separate budget line item. Steve said it is not. Marie Altieri stated that staffing for all the schools is in the personnel budget. Liza will check what the total budget for the preschool is for FY12. John Petersen said that the spirit of some of the questions being asked is to make sure the district is using whatever tools are available to measure if what is being done is working.

Given that a section is now being added to the preschool due to a spike in enrollment, Dr. Mills was asked what criteria would be used for eliminating a section of the preschool, if in the future, early intervention or projections showed a drop in enrollment. He responded that Carol Huebner and her team would make a recommendation based on the numbers and it would be considered by Liza and then by the Superintendent. When pushed for a number that would be a cut off for a decision like this, the point was made that due to the complexity and variety of needs that exist for these disabled students, a fixed number would not be reasonable.

Nancy Sherburne spoke from the audience. She stated that although two assistants in a classroom may be above the state mandate, if the assistants were not in that group, more of the students may need a 1:1 or 1:2 assistant and that would be much more expensive. Regarding the mandate that says to qualify as an integrated program, a majority or greater of the students in the integrated preschool classrooms should be regular education students, the Parent Advisory Council (PAC) is trying to help. Nancy stated that the level service budget is a \$120,000 reduction for special education students. She said that she is receiving more calls than ever from special education families - the most in the six years that she has served as SPED PAC chairperson.

#### 6.3.3.1 Douglas Special Education Program

Dr. Mills said that this proposal will not be included for FY13 due to higher priorities.

#### 6.3.3.2 Art/Music/Physical Education Specialists

Deborah Bookis presented on the quantity and quality of instruction that would result from this proposal. John Petersen thanked her for a great response to the questions raised on Budget Saturday. Xuan Kong stated that he agreed with John about the value of adding this staff, and that ultimately it is all about how it impacts the students' education.

#### 6.3.3.3 Classroom Assistants

Steve Mills reported great progress in his meetings with the principals and PTO co-chairs regarding assistants and the Before and After School Programs Review. He plans to propose recommendations at the March 16<sup>th</sup> APS School Committee meeting. He apologized for being unclear at an earlier meeting on this topic because he did not fully understand the complexities that exist among the programs and schools.

Dr. Mills is recommending funding of \$108,000 for assistants again for next year to help relieve some of the fundraising pressure on the PTOs.

John Petersen stated that looking at the aggregated number, the district will spend \$900,000 on assistants, 4% of the total budget. He asked for the School Committee next year to look at this model and see how effective it really is. Dr. Mills agreed that this is important. Paul Murphy asked if any of the policies should be reviewed. Dr. Mills agreed that they should be.

#### 6.3.3.5 FY'13 Budget Review

Don Aicardi reported that 3 major forces were still in play: Review of investment budget requests, Health Insurance Design Savings and EdJobs Grant Utilization. Final rates will be set hopefully by next Friday, then he will make revisions. The proposed special education position at Douglas is included, but will probably be cut.

Although a final vote is expected to be taken in 2 weeks, the Superintendent asked that the Committee vote to affirm the proposed budget so the Administration can move forward.

John Petersen moved that the APS School Committee approve the FY13 budget of \$27,210,233 as proposed. The motion was seconded.

Xuan Kong asked who has the authority to set the tuition for the Integrated Preschool. Dr. Mills will confirm this. He stated that \$188,000 of this program's tuition is in the revolving preschool account. Xuan asked if a history and projection for this was available. Marie Altieri said that an additional \$40,000 of staff is being charged to the Preschool revolving account. She will send this information to the School Committee. Xuan asked if this could be separated out for FY14 so the costs are clear. Dr. Mills said that Liza will report on how this tuition is calculated. John Petersen expressed concern that the revolving account has nothing to do with special education, and that it is a question of how the district matches expenses to revenue. He asked that every revolving account be subject to consistent practice. Mike Coppolino agreed strongly saying that a change must be made to this accounting practice. He emphasized that the public does not understand the nuances of Pre-Kindergarten expenses, as well as expenses for special education students up to age 22. He suggested that it would be helpful to segment the pre-kindergarten expenses so the public is more aware that it is more than just what goes on in the elementary, Junior High and High Schools.

Xuan commented that when trying to understand our preschool expenses, the "indistrict preschool" line on the monthly report is confusing because it is not just enrollment. Because it is such a big budget driver, he requested that this be separated out in the future. Marie stated that these reports are designed by the state. She clarified that the number shown is all preschool children that receive services, not necessarily in the preschool. Marie agreed that an annual report to School Committee, after the October 1 enrollment numbers are done, would be a good way to show this preschool/itinerant data.

It was moved, seconded, and *unanimously*,

**VOTED:** that the Acton Public School Committee approve the FY'13 budget of \$27,210,233. as proposed

#### 6.4 Policy Update

##### 6.4.1 Assignment of Elementary Students from Other Schools File: JCAC – **FIRST READING**

Marie Altieri explained that this revision is being brought back to the School Committee after a review of other communities' policies. The Administration receives a number of requests from parents who want to send their children to kindergarten at an age younger than our policy JEB states. Mike Coppolino asked that "or completed" be added to the last paragraph, first sentence. Xuan Kong asked if other policies state that the principal's decision is final, expressing concern about consistency. John Petersen agreed. Steve Mills said that at the school level it is the principal's decision.

#### 6.5 EDCO Update

Steve Mills explained that the EDCO Collaborative is made up of two boards and lawyers are discussing whether a conflict of interest exists. EDCO Executive Director Dorsey Yearly will attend the Joint School Committee meeting on 3/1/12 to answer questions. Boxborough School Committee will be invited. Members should send questions to Mike who will forward to Dorsey. Xuan was thanked for the information he shared. Dorsey is gathering more data to be sent to the Committee. If the private entity (Greater Boston Education Collaborative) is removed from EDCO, there could be an insurance liability for 40 terminated employees that is of concern in the long term.

#### **FOR YOUR INFORMATION**

### 7.3 Student Enrollment Numbers/Class Size Info – February 1

Marie Altieri and Steve Mills spoke with Boxborough Superintendent, Curt Bates about opportunities to send some of our Acton Kindergarten students to the Blanchard School in Boxborough next fall. This could potentially mean one section of our Kindergarten could be eliminated. If each student paid \$2500 (from state funding) and 10 Kindergarteners' families agreed, it would cost the District \$25,000 to free up a classroom for half of a day.

Marie reported that Boxborough currently only has 38 students registered for Kindergarten and they expect 4 or 5 more this summer. They will probably open their kindergarten for Choice students. Half of Boxborough's choice students from other towns are special education students. All choice students that graduate from Blanchard's 6<sup>th</sup> grade are permitted to attend RJGJHS and ABRHS. The next APS meeting will have more specifics. Our District has more requests for full day Kindergarten than we can serve and Boxborough has openings. Acton families would be required to provide transportation from Acton if this is considered.

The Committee agreed to continue consideration of this option. An Open House will be done at Blanchard. After our public registration is done (March 13 and 14), a final decision could be made. John Petersen asked for scenarios through 6<sup>th</sup> grade to be sure the issues are really understood. At the next APS meeting, the Committee could decide if they want to take a position on regionalization. It might be helpful for the public to know how the Committee feels about the issue when considering a partnership with Blanchard for kindergarten.

### 7.5 Acton Town Election Update – March 27, 2012

Mike Coppolino reminded people of the upcoming election. Three School Committee candidates are running for 2 openings – Dennis Bruce, Adria Cohen and Deanne O'Sullivan.

7.7 "Pledge" Motion Hearing held 2/13/12, Jane & John Doe and the American Humanist Association v. Acton-Boxborough Regional School District, the Town of Acton Public Schools and Dr. Stephen E. Mills, Superintendent of Schools, (Original complaint posted 12/2/10 addendum at <http://ab.mec.edu/about/meetings10-11.shtml>) Superintendent Steve Mills appeared in Middlesex Superior Court on Monday, 2/13/12. Many calls and emails are coming in. A motion was made to dismiss the case. A judgment should be received in a few weeks or months.

Marie Altieri distributed FY'12 APS FTE Staffing by School for future discussion by the Committee. John asked for FTE distribution in FY11, 12 and 13, with full time and part time staff separately.

Xuan stated that a brief School Committee meeting may be needed in April to vote on the EDCO issue.

### **NEXT MEETINGS**

March 1, 7:30 pm Joint ABRSC at R.J. Grey Junior High School Library

March 15, 7:00 pm APSC at R.J. Grey Junior High School Library

March 22, 7:30 pm JT SC at R.J. Grey Junior High School Library

The Acton Public School Committee adjourned at 9:45 p.m.

Respectfully submitted,  
Beth Petr

List of documents used: Agenda, FY'12 APS FTE Staffing by School



## ACTON PUBLIC SCHOOL COMMITTEE MEETING

Library  
R.J. Grey Junior High

February 16, 2012  
7:00 p.m.

### AGENDA with addendum

- 1.0 CALL TO ORDER (7:00)
- 2.0 CHAIRPERSON'S INTRODUCTION
- 3.0 STATEMENT OF WARRANT
- 4.0 APPROVAL OF MINUTES
  - 4.1 APS SC January 19, 2012
- 5.0 PUBLIC PARTICIPATION
- 6.0 APS SCHOOL COMMITTEE BUSINESS
  - 6.1 Health Insurance Plan Design Working Group– *Marie Altieri* (7:10)
    - 6.1.1 Health Insurance Savings Estimates
  - 6.2 Acton Health Insurance Trust Report – *John Petersen (oral)* (7:20)

### APS SCHOOL COMMITTEE OPEN BUDGET HEARING (7:30)

(Please bring 1/28/12 Budget Binder, posted online at <http://ab.mec.edu/about/meetings.shtml>)

- 6.3 FY'13 Budget - *Steve Mills, Don Aicardi*
    - 6.3.1 ALG Report – *Xuan Kong* (7:30)
      - 6.3.1.1 Minutes of 1/30/12 meeting
      - 6.3.1.2 Materials from 2/16/12 meeting (*addendum*)
    - 6.3.2 Acton Finance Committee Report – *Xuan Kong* (7:40)
      - Meetings on 2/7/12 and 2/16/12 (oral)*
    - 6.3.3 APS FY'13 Budget Discussion and **VOTE** – *Steve Mills, Don Aicardi* (7:45)
      - 6.3.3.1 Douglas Special Education Program – *Steve Mills, Liza Huber (oral)*
      - 6.3.3.2 Art/Music/Physical Education Specialists – *D. Bookis (addendum)*(7:55)
      - 6.3.3.3 Classroom Assistants – *Marie Altieri* (8:05)
      - 6.3.3.4 Early Childhood Programming – *Liza Huber (addendum)* (8:15)
      - 6.3.3.5 Presentation Slides (*brought to meeting*) (8:20)
  - 6.4 Policy Update (8:35)
    - 6.4.1 Revision: Assignment of Elementary Students from Other Schools File: JCAC –  
**FIRST READING** – *Marie Altieri*
      - 6.4.1.1 Proposed Policy Revision
      - 6.4.1.2 Current Policy
  - 6.5 EDCO Update – *Steve Mills (addendum)* (8:40)
- 7.0 FOR YOUR INFORMATION (8:45)
    - 7.1 Pupil Services
      - 7.1.1 ELL Student Enrollment Report – February 1
    - 7.2 FY'12 Monthly APS Financial Reports

Materials for this meeting are posted at <http://ab.mec.edu/about/meetings.shtml>

- 7.3 Student Enrollment Numbers/Class Size Info -- February 1  
7.4 Correspondence from the Community  
7.5 Acton Town Election Update -- March 27, 2012 -- *Mike Coppolino (oral)*  
7.6 School Newsletters  
    Conant Crier: <http://conant.ab.mec.edu/pto/newsletter.html>  
    Douglas Digest: <http://douglas.ab.mec.edu/pto/digest.html>  
    Gates Gazette: <http://gateschoolpto.org/gazette>  
    McCarthy-Towne Bulletin: <http://www.mctptso.org/bulletin/>  
    Merriam Comm News: <http://www.merriampto.org/Merriam>  
    Acton Public School Preschool: <http://ab.mec.edu/Preschool/index.htm>  
7.7 "Pledge" Motion Hearing held 2/13/12, Jane & John Doe and the American Humanist Association v. Acton-Boxborough Regional School District, the Town of Acton Public Schools and Dr. Stephen E. Mills, Superintendent of Schools, (Original complaint posted 12/2/10 addendum at <http://ab.mec.edu/about/meetings10-11.shtml>)

8.0 NEXT MEETINGS

- March 1, 7:30 pm Joint ABRSC at R.J. Grey Junior High School Library  
March 15, 7:00 pm APSC at R.J. Grey Junior High School Library  
March 22, 7:30 pm JT SC at R.J. Grey Junior High School Library

ADJOURNMENT (9:00)



# Acton Leadership Group Meeting

7.3.1.1

March 8, 2012

7:30AM

Town Hall, Faulkner Hearing Room 204

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Bart Wendell Facilitating

## ----- Agenda Topics -----

Comments

1. Approve Minutes of February 16, 2012	General Discussion	
2. Review, Discussion and Outlying Years of ALG Plan	General Discussion	A) Revenue Asssumptions B) Expenditure Assumptions C) OPEB Assumptions
3. Public Comments	ALL	
4. Next Meeting: March 22 (Tentative)		
5. Adjourn		

**Town of Acton Multi-Year Financial Model**  
 Prepared for Annual Town Meeting by Board of Selectmen, School Committee and Finance Committee

73.1.2  
 3/8/2012

Town of Acton Revenues				
	FY12 Recap	FY13	FY14	FY15
<b>A. Revenues (GROSS)</b>				
Tax Levy (excluding debt exclusion)	\$63,764	\$66,398	\$68,499	\$70,653
State Aid	\$12,092	\$12,216	\$12,827	\$13,469
EdJobs (Acton share of APS & ABRSD for school use in FY13)	\$0	\$0	\$0	\$0
Local Receipts	\$3,906	\$4,018	\$4,119	\$4,222
Debt Exclusion	\$3,073	\$3,034	\$2,928	\$2,902
SBAB Reimbursement	\$1,009	\$1,009	\$1,009	\$1,009
<b>Total Revenues (including debt)</b>	<b>\$83,845</b>	<b>\$86,676</b>	<b>\$89,382</b>	<b>\$92,254</b>
<b>B. Debt Exclusion Debt Service</b>				
APS School Debt Exclusion	\$611	\$615	\$614	\$616
Public Safety Facility Debt Exclusion	\$483	\$473	\$462	\$451
Municipal Debt Exclusion	\$378	\$343	\$244	\$230
JHS/SHS Debt Exclusion	\$1,601	\$1,604	\$1,608	\$1,605
SBAB Reimbursement-Parker/Damon	\$1,009	\$1,009	\$1,009	\$1,009
<b>Total Debt Exclusion/SBAB</b>	<b>\$4,082</b>	<b>\$4,043</b>	<b>\$3,937</b>	<b>\$3,911</b>
<b>C. Available Town Revenues (NET) (A - B)</b>	<b>\$79,762</b>	<b>\$82,632</b>	<b>\$85,445</b>	<b>\$88,343</b>
Town of Acton Expenditures				
<b>Town of Acton Municipal Budget</b>	<b>\$25,061</b>	<b>\$25,819</b>	<b>\$27,110</b>	<b>\$28,466</b>
Nursing Enterprise Fund Tax Subsidy	\$0	\$300	\$200	\$200
Transportation Enterprise Fund Tax Subsidy	\$75	\$246	\$246	\$246
+ Transfer to Acton Municipal for APS Debt	\$309	\$203	\$198	\$132
+ Transfer to Acton Municipal for COPS	\$72	\$0	\$0	\$0
<b>Total Municipal Allocation</b>	<b>\$25,517</b>	<b>\$26,568</b>	<b>\$27,755</b>	<b>\$29,044</b>
Percentage change year-to-year	1.81%	4.12%	4.47%	4.65%
<b>Acton Public Schools Allocation</b>	<b>\$26,495</b>	<b>\$26,765</b>	<b>\$27,692</b>	<b>\$29,153</b>
- Transfer to Acton Municipal for APS Debt	(\$309)	(\$203)	(\$198)	(\$132)
- Transfer to Acton Municipal for COPS	(\$72)	\$0	\$0	\$0
<b>Total APS Allocation</b>	<b>\$26,114</b>	<b>\$26,562</b>	<b>\$27,890</b>	<b>\$29,285</b>
Percentage change year-to-year	0.79%	1.72%	5.00%	5.00%
<b>Town of Acton Portion of ABRSD Allocation</b>	<b>\$29,207</b>	<b>\$29,871</b>	<b>\$31,364</b>	<b>\$32,933</b>
Percentage change year-to-year	1.24%	2.27%	5.00%	5.00%
<b>Total Minuteman Allocation</b>	<b>\$777</b>	<b>\$831</b>	<b>\$838</b>	<b>\$876</b>
Annual Minuteman Allocation		\$802		
Acton Share of Trade Hall Remediation Project		\$29		
Percentage change year-to-year	27.80%	6.95%	0.84%	4.50%
<b>Other Post Employment Benefits (OPEB) Trust Contribution</b>	<b>\$0</b>	<b>\$500</b>	<b>\$700</b>	<b>\$900</b>
Town of Acton		\$310	\$435	\$559
Town of Acton Portion of ABRSD OPEB Contribution		\$190	\$265	\$341
<b>Health Insurance Design Changes (TBD) (Acton Mun &amp; APS &amp; ABRSD)</b>		<b>\$0</b>	<b>(\$952)</b>	<b>(\$1,040)</b>
<b>D. Town of Acton Expenditures (NET)</b>	<b>\$81,615</b>	<b>\$84,333</b>	<b>\$87,595</b>	<b>\$91,998</b>
<b>E. Subtotal Town of Acton Projected Balance</b>	<b>(\$1,853)</b>	<b>(\$1,700)</b>	<b>(\$2,151)</b>	<b>(\$3,655)</b>
<b>F. Appropriation of Reserves (TOTAL)</b>	<b>\$1,853</b>	<b>\$1,700</b>	<b>\$2,052</b>	<b>\$2,052</b>
<b>G. Total Town of Acton Projected Balance</b>	<b>\$0</b>	<b>(\$0)</b>	<b>(\$99)</b>	<b>(\$1,603)</b>

Town of Acton - Tax Impact				
	FY12	FY13	FY14	FY15
Existing Valuation ('000s)	\$3,641,550	\$3,641,550	\$3,664,461	\$3,686,684
New Growth value ('000s)	\$0	\$0	\$22,222	\$21,739
Total Valuation ('000s)	\$3,641,550	\$3,664,461	\$3,686,684	\$3,708,422
Tax Rate	\$18.55	\$19.12	\$19.55	\$20.01
SF Value	\$500,492	\$500,492	\$500,492	\$500,492
SF Tax Bill	\$9,284	\$9,572	\$9,785	\$10,015
% Change	2.61%	3.10%	2.23%	2.35%
\$ Change	\$236.27	\$287.71	\$213.06	\$229.86

Highly volatile numbers  
 Subject to change

Updated ALG 3/8/2012

**Revenues****Tax Levy**

	FY11 Recap	FY12 Recap	FY13	FY14	FY15
Base	\$ 61,044	\$ 63,020	\$ 64,998	\$ 67,048	\$ 69,149
Unused Levy Capacity	(293)	(618)			
2 1/2%	\$ 1,526	\$ 1,576	\$ 1,625	\$ 1,676	\$ 1,729
New Growth	\$ 449	\$ 402	\$ 425	\$ 425	\$ 425
Prior Year Overlay Deficit	\$ (6)				
Overlay	\$ (612)	\$ (616)	\$ (650)	\$ (650)	\$ (650)
<b>Total Tax Levy (excluding debt exclusion)</b>	<b>\$ 62,108</b>	<b>\$ 63,764</b>	<b>\$ 66,398</b>	<b>\$ 68,499</b>	<b>\$ 70,653</b>
<b>Debt Exclusion</b>	<b>\$ 3,098</b>	<b>\$ 3,073</b>	<b>\$ 3,034</b>	<b>\$ 2,928</b>	<b>\$ 2,902</b>
<b>Total Tax Levy (including debt exclusion)</b>	<b>\$ 65,206</b>	<b>\$ 66,837</b>	<b>\$ 69,432</b>	<b>\$ 71,427</b>	<b>\$ 73,555</b>

**Tax Impact**

	FY11 Recap	FY12 Recap	FY13	FY14	FY15
Existing Valuation ('000s)	\$ 3,640,774	\$ 3,641,550	\$ 3,641,550	\$ 3,664,461	\$ 3,686,684
New Growth value ('000s)		\$ -	\$ 22,911	\$ 22,222	\$ 21,739
Total Valuation ('000s)	\$ 3,640,774	\$ 3,641,550	\$ 3,664,461	\$ 3,686,684	\$ 3,708,422
Tax Rate	\$ 18.08	\$ 18.55	\$ 19.12	\$ 19.55	\$ 20.01
			3.10%	2.23%	2.35%
SF Value	\$ 500,492	\$ 500,492	\$ 500,492	\$ 500,492	\$ 500,492
SF Tax Bill	\$ 9,048	\$ 9,284	\$ 9,572	\$ 9,785	\$ 10,015
% Change		2.61%	3.10%	2.23%	2.35%
\$ Change		\$ 236	\$ 288	\$ 213	\$ 230

**Debt Exclusion & SBAB Income**

	FY11 Recap	FY12 Recap	FY13	FY14	FY15
Debt on APS	\$619	\$611	\$615	\$614	\$616
Debt on JHS/SHS	\$1,593	\$1,601	\$1,604	\$1,608	\$1,605
Municipal Debt Incurred	\$394	\$378	\$343	\$244	\$230
Debt on PSF	\$492	\$483	\$473	\$462	\$451
<b>Total Debt Exclusions</b>	<b>\$3,098</b>	<b>\$3,073</b>	<b>\$3,034</b>	<b>\$2,928</b>	<b>\$2,902</b>
<b>SBAB Reimbursement - Parker Damon</b>	<b>\$1,009</b>	<b>\$1,009</b>	<b>\$1,009</b>	<b>\$1,009</b>	<b>\$1,009</b>
<b>Total Debt Exclusions + SBAB Reimb</b>	<b>\$4,107</b>	<b>\$4,082</b>	<b>\$4,043</b>	<b>\$3,937</b>	<b>\$3,911</b>

**Other Post Employment Benefits (OPEB) Trust Contribution**

Town of Acton

Town of Acton Portion of ABRSD Contribution

**Total OPEB Trust Contributions**

FY11 Recap	FY12 Recap	FY13 FY	FY14 FY	FY15 FY
\$0	\$0	\$310	\$435	\$559
\$0	\$0	\$190	\$265	\$341
\$0	\$0	\$500	\$700	\$900

# Revenues

## State Aid

Cherry Sheet  
Regional Revenue (Acton Share)  
Total State Aid

	FY13 Recap	FY12 Recap	FY13 Estimate	FY12 Estimate
	\$ 6,261	\$ 6,190	\$ 6,350	\$ 6,667
	\$ 5,749	\$ 5,902	\$ 5,866	\$ 6,160
	\$ 12,010	\$ 12,092	\$ 12,216	\$ 12,827
	\$	\$	\$	\$ 13,469

Assumes Full Foundation Funding

4%  
\$202,121

	FY09 Cherry Sheet	FY10 Cherry Sheet	FY11 Cherry Sheet	FY12 Cherry Sheet FINAL	FY13 Estimate
Chapter 70	\$5,228,141	\$5,123,578	\$5,160,527	\$5,188,231	\$5,390,352
SFSF Stimulus	\$0	\$357,131	\$0	\$0	\$0
Subtotal Ed Aid	\$5,228,141	\$5,480,709	\$5,160,527	\$5,188,231	\$5,390,352
Charter Tuition Reimbursements	\$11,331	\$5,967	\$3,880	\$9	\$9
School Lunch	\$12,013	\$12,013	\$9,996	\$11,212	\$10,872
Lottery, Bono & Charity Games	\$1,484,039	\$0	\$0	\$0	\$0
General Fund Supplemental to Hold Harmless Lottery	\$227,222	\$0	\$0	\$0	\$0
Additional Assistance	\$29,696	\$0	\$0	\$0	\$0
Unrestricted General Government Aid	\$0	\$1,232,453	\$1,183,155	\$1,097,608	\$1,097,608
Unrestricted General Government Aid-Supplemental	\$0	\$0	\$0	\$0	\$0
Police Career Incentive	\$118,000	\$18,748	\$9,245	\$0	\$0
Veterans Benefits	\$8,286	\$20,782	\$35,498	\$42,560	\$45,277
Exemptions: Vets, Blind, Surviving Spouses & Elderly	\$38,932	\$37,687	\$38,099	\$36,566	\$37,564
State Owned Land	\$62,997	\$56,752	\$51,904	\$53,760	\$53,777
Public Libraries	\$33,363	\$25,937	\$25,729	\$25,780	\$26,691
Subtotal-Other	\$2,025,879	\$1,410,339	\$1,357,506	\$1,267,495	\$1,271,798
Mosquito Control Projects	(\$2,897)	(\$53,264)	(\$52,842)	(\$54,053)	(\$58,206)
Air Pollution Districts	(\$6,571)	(\$6,601)	(\$6,749)	(\$7,048)	(\$7,354)
Metropolitan Area Planning Council	(\$6,034)	(\$6,159)	(\$6,270)	(\$6,461)	(\$6,907)
RMV Non-Renewal Surcharge	(\$8,820)	(\$9,740)	(\$8,860)	(\$14,520)	(\$8,000)
MBTA	(\$107,610)	(\$108,703)	(\$107,508)	(\$107,395)	(\$73,959)
Regional Transit	(\$22,908)	(\$23,481)	(\$24,068)	(\$24,670)	(\$68,565)
Special Education	\$0	(\$1,056)	\$0	\$0	\$0
School Choice Sending Tuition	(\$15,000)	(\$7,650)	(\$15,000)	(\$15,000)	(\$51,500)
Subtotal-Less Assessments	(\$219,840)	(\$225,654)	(\$221,297)	(\$229,147)	(\$274,591)
Library and School Lunch Direct Aid (Cherry Sheet Offsets)			(\$35,725)	(\$36,992)	(\$37,563)
Net Cherry Sheet-Town of Acton	\$7,034,180	\$6,665,394	\$6,261,011	\$6,189,587	\$6,349,996
Acton/Roxborough Regional School Transportation					
Chapter 70	\$5,413,736	\$5,305,461	\$5,492,159	\$5,622,000	\$5,622,000
Regional School Transportation	\$622,353	\$488,864	\$479,959	\$530,319	\$497,218
Charter Tuition Reimbursements	\$113,901	\$63,297	\$87,963	\$34,542	\$31,646
Charter School Sending Tuition	(\$328,937)	(\$281,507)	(\$311,279)	(\$284,542)	(\$284,520)
School Choice Sending Tuition					
Net Cherry Sheet-Acton Portion of Acton/Roxborough	\$5,821,053	\$5,576,115	\$5,748,802	\$5,902,319	\$5,866,344

Percentage of  
Acton Portion  
80.67%  
83.70%  
80.67%  
80.67%

\$18,868

Acton/Roxborough Regional School Transportation



	FY11	FY12	FY13	FY14	FY15
<b>Revenues</b>					
<b>Local Receipts</b>					
Excise Taxes	\$ 2,515	\$ 2,600	\$ 2,620	\$ 2,686	\$ 2,753
Fees	\$ 999	\$ 1,101	\$ 1,228	\$ 1,259	\$ 1,290
Miscellaneous Non-Recurring	\$ 84	\$ 86	\$ -	\$ -	\$ -
Investment Income	\$ 190	\$ 120	\$ 170	\$ 174	\$ 179
<b>Total Local Receipts</b>	<b>\$ 3,788</b>	<b>\$ 3,906</b>	<b>\$ 4,018</b>	<b>\$ 4,119</b>	<b>\$ 4,222</b>

	FY08 Recap	FY09 Recap	FY10 Recap	FY11 Recap	FY12 Recap	FY13 Projected
<b>Motor Vehicle Excise</b>	<b>\$2,690,300</b>	<b>\$2,865,000</b>	<b>\$2,514,503</b>	<b>\$2,514,503</b>	<b>\$2,600,000</b>	<b>\$2,620,000</b>
Penalties and Interest on Taxes and Excises	\$140,200	\$180,000	\$148,573	\$148,573	\$106,500	\$148,573
Payments In Lieu of Taxes	\$11,500	\$11,500	\$11,934	\$11,934	\$11,800	\$14,000
Other Charges For Services	\$115,800	\$125,000	\$23,779	\$23,779	\$19,800	\$19,779
Fees	\$338,100	\$360,000	\$0	\$0	\$0	\$0
Misc	\$0	\$0	\$37,050	\$0	\$0	\$0
Other Departmental Revenue	\$93,100	\$135,000	\$765,587	\$667,872	\$900,600	\$899,080
Licenses and Permits	\$177,700	\$200,000				
Fines and Forfeits	\$127,600	\$160,000	\$146,812	\$146,812	\$62,100	\$146,811
Fees	<b>\$1,004,000</b>	<b>\$1,171,500</b>	<b>\$1,133,735</b>	<b>\$998,971</b>	<b>\$1,100,800</b>	<b>\$1,228,243</b>
Investment Income	\$723,700	\$360,750	\$190,210	\$190,210	\$120,000	\$170,000
Miscellaneous Non-Recurring	\$0	\$0	\$0	\$83,919	\$85,547	\$0
<b>Local Receipts-TOTAL</b>	<b>\$4,418,000</b>	<b>\$4,397,250</b>	<b>\$3,838,448</b>	<b>\$3,787,603</b>	<b>\$3,906,347</b>	<b>\$4,018,243</b>

	FY12 Projected	FY13 Projected
Motor Vehicle Excise	\$2,600,000	\$2,620,000
Penalties and Interest on Taxes and Excises	\$148,573	\$148,573
Payments In Lieu of Taxes	\$11,800	\$14,000
Other Charges For Services	\$19,800	\$19,779
Fees	\$0	\$0
Misc	\$0	\$0
Other Departmental Revenue	\$899,080	\$899,080
Licenses and Permits		
Fines and Forfeits	\$146,811	\$146,811
Fees	<b>\$1,210,243</b>	<b>\$1,228,243</b>
Investment Income	\$170,000	\$170,000
Miscellaneous Non-Recurring	\$0	\$0
<b>Local Receipts-TOTAL</b>	<b>\$3,980,243</b>	<b>\$4,018,243</b>

### A. Beginning Reserve Position

Certified Free Cash From Last Fully Completed Fiscal Year  
Free Cash Voted Oct. 12, 2011 STM Vote  
Free Cash Voted Oct. 25, 2011 STM Vote  
Free Cash Voted Nov. 30, 2011 STM Vote

	For FY12 Use (thru June 30, 2010 close)	For FY13 Use (generated thru FY11 close)	For FY14 Use Estimated	For FY15 Use Estimated
	\$4,650 (\$257) (\$170)	\$5,933	\$5,747	\$5,085

**Subtotal Certified Free Cash**

	\$4,224	\$5,933	\$5,747	\$5,085
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NESWC Available Balance  
Acton Portion of Certified E&D from Last Fully Completed Fiscal Year  
**Total- Beginning Reserve Position**

	\$2,435 \$1,366	\$1,859 \$1,507	\$1,468 \$1,197	\$943 \$982
	<b>\$8,025</b>	<b>\$9,300</b>	<b>\$8,412</b>	<b>\$6,910</b>

### B. Actual Annual Use Of Reserves Used In Budget

Certified Free Cash  
ANTICIPATED-Certified Free Cash for Nursing Enterprise at April, 2012 Town Meeting  
NESWC  
Acton Portion of Certified E&D

	FY12 Budget-FINAL	FY13 TBD	FY14 Estimated	FY15 Estimated
	\$1,000 \$0 \$576 \$277	\$488 \$200 \$391 \$621	\$912 \$0 \$525 \$615	\$912 \$0 \$525 \$615

**Total- Actual Annual Use of Reserves Used In Budget**

	<b>\$1,853</b>	<b>\$1,700</b>	<b>\$2,052</b>	<b>\$2,052</b>
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Annual Percentage Of Reserves Used to Support Annual Budget?

	2.27%	2.02%	2.34%	2.23%
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### C. Assumption of Reserve Replenishment Generated In Prior Fiscal Year

Townwide Fiscal Year Turnbacks & Excess Revenues  
Town Savings from Reducing Acton Portion for ABRSD By Close of FY12 (5% Cap)  
Unused Warrant Articles, Land Titles  
NESWC  
Anticipation of Returning Acton Portion of ABRSD E & D By Close of FY12 (over 5% Cap)  
ABRSD Fiscal Year Turnbacks-Acton Portion

	(thru June 30, 2011 close)	(thru June 30, 2012 close)	(thru June 30, 2013 close)	(thru June 30, 2014 close)
	\$2,709 \$0 \$0 \$0 (\$253) \$672	\$250 \$252 \$0 \$0 \$0 \$311	\$250 \$0 \$0 \$0 \$0 \$300	\$250 \$0 \$0 \$0 \$0 \$300

**Total- Assumption of Reserve Replenishment**

	<b>\$3,128</b>	<b>\$813</b>	<b>\$550</b>	<b>\$550</b>
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### D. Year End Available Balance (A Minus B Plus C)

Free Cash  
NESWC  
DOR Certified E&D Available Balance-Acton Portion  
**Total-Year End Available Balance**

	Thru Close of FY11; (Available for FY13)	Thru Close of FY12; (Available for FY14)	Thru Close of FY13; (Available for FY15)	Thru Close of FY14; (Available for FY16)
	\$5,933 \$1,859 \$1,507	\$5,747 \$1,468 \$1,197	\$5,085 \$943 \$882	\$4,423 \$418 \$567
	<b>\$9,300</b>	<b>\$8,412</b>	<b>\$6,910</b>	<b>\$5,408</b>

Projected Year End Available Balance As A Percentage of Annual Budget?

	11.39%	9.98%	7.89%	
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**Office of the Superintendent**  
 Acton Public Schools  
 Acton-Boxborough Regional School District  
 (978) 264-4700 x 3211  
<http://ab.mec.edu>

TO: Acton Public School Committee members, Principals, PTO Co-Chairs  
 FROM: Steve Mills  
 DATE: 3/7/12  
 RE: Before/After School Programs Review

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After many thoughtful and spirited discussions with many of you and other members of our communities, I have come to some conclusions about the Before and After School Programs running in our elementary schools. These programs were started for a variety of excellent reasons, under a variety of conditions and restrictions, at different times ranging from many years ago to relatively recently. The fact that they have grown to be so successful and passionately embraced by our school families is an asset to our district.

It is because of this success that we now face a cultural shift regarding how these programs must be run. As your Superintendent, I do not want to take over the operations, but I do have a legal responsibility to provide oversight.

My recommendations include:

1. A \$108,000 increase is included in the tax levy budget. Each school has had an increase of \$20,000 last year and this year to offset PTO fundraising.
2. Community Education programs will grow by offering Drop In (Powerschool). This will increase revenue to the other three schools, creating more equity.
3. The same Quickbooks spreadsheet will be used for all five schools, creating annual balance sheets.
4. Rental will be charged based on income, increasing classroom assistant hours per school accordingly. Instead of having programs pay directly for classroom assistants, the program will be charged an administrative fee (rental, utilities, payroll, etc.). That administrative fee will be directed towards paying for the assistants.
5. A move toward a standard pay rate for all B/A employees will be implemented.
  - a. Current B/A staff members will be grandfathered.
  - b. As new B/A teaching assistants are hired, they will be paid according to the Support Staff salary scale, the same as daytime staff. All Community

Education, Douglas and Merriam teaching assistants will be paid the same.

6. The difference in rates will be decreased by increasing Community Education's rates and decreasing Douglas' rates.
  - a. Community Education rates will increase 5% for next year and 5% for the year after.
  - b. Douglas will drop fees by approximately 10% in some parts of the program to come closer to Merriam and Community Education, but not across the board. Breakfast will continue to charge more to pay for the kitchen staff and food.
  - c. Next year, revenues and expenses for all programs will be reviewed before setting rates for the following year.

Note: Current rates are charged very differently among the three programs. e.g. Community Education charges monthly, while Douglas can charge daily with multiple options for each session. The programs also offer different benefits that require different rates. For example, Douglas provides a hot breakfast and allows B/A students to take enrichment programs for free. If a Community Education Extended Day student signs up for an enrichment program they pay an additional fee.

We are making good progress towards funding our classroom assistants appropriately, without relying on PTO financial support.

- APS budget has grown from 17% of all funding for classroom assistants two years ago to 41% next year.
- The newer B/A programs have made a huge difference in funding available for classroom assistants in those schools.

e.g. Conant Classroom Assistants Funding:

	<u>2008-2009</u>	<u>2011-2012</u>
PTO	\$57,000	\$35,000
Budget	\$26,000	\$52,000
Before/After	0	\$73,000
	-----	-----
<b>Total Avail:</b>	<b>\$83,000</b>	<b>\$160,000</b>

2012-2013: An additional \$22,000 from APS budget

Note: Enrollments are down significantly in Merriam and Douglas this year. Merriam is down 20%. Douglas is projecting \$70k less in revenue this year. This will decrease the fund balance in both programs.

School Based Funding for Personnel						
FY '09 - FY '13						
	District Funding For Assistants	PTO Funds	Before-After School Funds	Total Funding	District Budget Percentage	PTO Percent age
FY '09	\$132,581	\$286,180	\$191,549	\$610,310	22%	47%
FY '10	\$135,186	\$313,339	\$231,124	\$679,649	20%	46%
FY '11	\$136,804	\$328,214	\$327,255	\$792,273	17%	41%
FY '12	\$263,330	\$335,513	\$352,902	\$951,745	28%	35%
FY '13	\$371,330	\$227,513	\$300,000	\$898,843	41%	25%
	41%	25%	33%			

3/15/2012

To: The Acton Public School Committee  
From: The PTO/PTSO Co-Chairs from all 5 elementary schools  
Date: March 9, 2012  
RE: Before and After School Programs in our Schools

We, the PTO/PTSO Co-Chairs of the five APS Elementary Schools, fully support the recommendations from Dr. Mills regarding the Before and After School Programs as outlined in his memo dated March 7, 2012. Between the time that this topic came up at a School Committee meeting last fall and now, we have had the opportunity to meet with Dr. Mills, representatives of the School Committee, and with our respective school communities and feel strongly that these recommendations will help to "level the playing field" among the five schools. In addition, we recognize the need for more standardization with how these programs operate and are confident that the proposed changes will work to do just that.

Thank you to Central Office staff, the School Committee, APS Principals, and our parent volunteers for all the work that has gone in to this process. We appreciate all the effort that has been made to determine the best course of action to clarify and improve our school-based Before and After School programs. In particular, we would like to publicly recognize Dr. Mills for his strong leadership on this issue, his willingness to listen to many divergent voices, and his thoughtful recommendations resulting from the process. We look forward to working with him as we begin to implement these changes in our Before and After school programs at the school level.

Sincerely,

**Rebecca Oddsund**, Conant School  
**Ranjini Reddy**, Conant School

**Maureen Flynn**, Gates School  
**Janice Martineau**, Gates School

**Kristina Rychlik**, Merriam School  
**Neena Arora**, Merriam School

**Michele Caterina**, McCarthy Towne  
**Kate Murray**, McCarthy Towne

**Deanne O'Sullivan**, Douglas School  
**Martha Papalia**, Douglas School

The Luther Conant School PTO  
80 Taylor Road  
Acton, MA 01720



March 8, 2012

Dear Members of the Acton Public School Committee:

On behalf of all the students, teachers, staff, and families of the Conant School, we would like thank Dr. Mills and the School Committee for their support in providing more financial assistance for teaching assistants in our school. It is very difficult for one teacher to adequately meet the needs of 25+ students with varying levels of ability. Teaching assistants provide much needed instruction, supervision, and support in the classroom. But the Superintendent's support goes beyond this by allowing each school the flexibility to determine how the teaching assistant funds should be used. We are very fortunate at Conant to have the support of a full-time reading specialist and a part-time math specialist, who work very hard to meet the academic needs of all of children, regardless of their learning ability. The town of Acton prides itself on its school choice program and this support only serves to underscore its importance.

Sincerely,

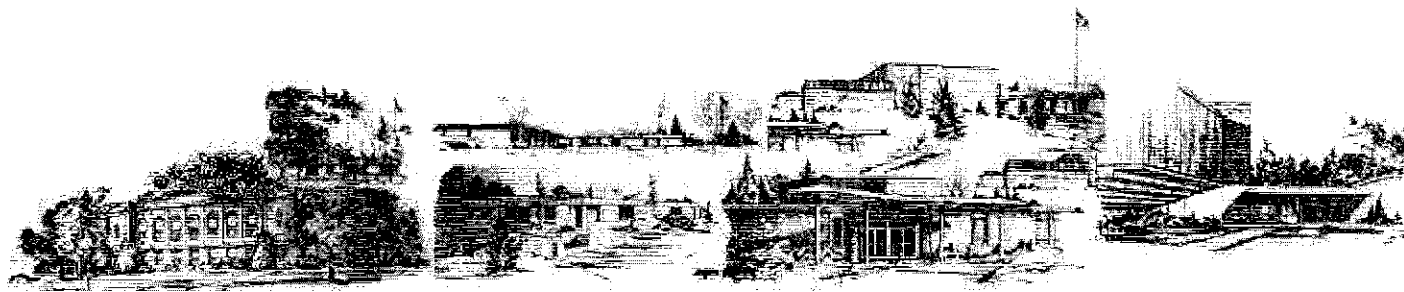
A handwritten signature in cursive script, appearing to read "Rebecca S. Oddsund".

Rebecca S. Oddsund  
President

A handwritten signature in cursive script, appearing to read "Ranjini Reddy".

Ranjini Reddy  
Vice President

The Conant School PTO



Acton Public Schools # Acton-Boxborough Regional School District  
 16 Charter Road Acton, MA 01720 Phone: 978-264-4700 Ext. 3205 Fax: 978-264-3340  
 E-mail: [daicardi@mail.ab.mec.edu](mailto:daicardi@mail.ab.mec.edu)

Donald Aicardi  
 Finance Director

TO: Superintendent Stephen Mills  
 FROM: Don Aicardi, Director of Finance *DA*  
 RE: FY12 Status Report-2nd Quarter  
 DATE: March 15, 2012

#### **A. Summary**

I am projecting that the Acton Public School District ended the second quarter of Fiscal Year 2012 with a \$196,838 projected year end fund balance.

#### **B. Review of FY12 Budget-Highlights From First Quarter**

I would like to highlight some of the most interesting observations for the school committee:

**1. Health Insurance (+\$236k)** The APS FY12 health insurance was recalculated three times during last year's budget season: changes reflecting evolving enrollment numbers, rate increases recommended by the Health Insurance Trust, and negotiated savings in the employer portion of health insurance. We will continue to monitor this account closely throughout the fiscal year.

**2. Other, Sped Tuition (+\$8k)** The FY12 APS budget was based on an assumption that "circuit breaker" reimbursement from the Commonwealth would remain at 40%. In the end, thanks to the state legislature, the final amount of circuit breaker reimbursement was confirmed in mid-September to be approximately 65%. The final amount of reimbursement, if fully utilized, will be \$459,698, \$112,000 higher than the \$347,500 estimate used in the FY12 budget. Due to the complexity regarding this budget, regular contact and meetings have been conducted with Liza Huber and her staff. We will continue to track this account closely throughout FY12.

**3. Salaries, Support Staff (-\$20k) and Salaries, Teaching (-\$34k)** These two salary accounts should be reviewed in tandem due to the fact that they largely offset each other. These projections incorporate three different events: first, the reallocation of staff within the then-recently proposed FY12 budget last March to allow the hiring of a new curriculum specialist; second, the reallocation last June to hire \$108,000 in classroom assistants from anticipated savings in health insurance and utilities; and third, changes to the central office staff which occurred earlier this fiscal year.



Also, the committee will recall that the current FY12 budget was deliberately constructed with significant reductions to account for retirements (\$78k) and staff changes (\$182k) which have had the intended effect of decreasing any potential vacancy factor savings before the beginning of the school year. The decision to anticipate these salary savings was done based on historical trends as well as a desire to make the FY12 budget increase as low as possible.

**4. Salaries, Substitute (+\$37k)** \$100,000 in additional vacancy factor savings were built into the FY12 budget from salary accounts which allowed an increase to the substitute account to occur. This was done to more accurately reflect the amount of annual spending. To date, this has had the intended effect of removing an annual budget liability from an account that was consistently under budgeted.

### **C. Review of FY12 Budget-Highlights From Second Quarter**

I would like to highlight some of the most interesting observations for the school committee:

**1. Utilities (\$41k)** Due to our conservation efforts, our electricity usage continues to trend downward. Now, due to this unusually mild winter (so far!) we are now projecting a surplus caused by electricity and natural gas savings by the close of this fiscal year. Due to our conservation efforts, our electricity usage continues to trend downward.

**2. Other, Student Transportation (+\$23k)** As mentioned during the FY13 budget meetings, the finalization of the Dee bus contract not only produced savings in the FY13 budget, but also in the FY12 budget

**D. Conclusion.** I am happy to answer any questions that you might have. Thank you.

## ACTON PUBLIC SCHOOLS FY12 BUDGET STATUS REPORT

	FY12 Budget Original	FY12 Budget Adjustments	FY12 Budget Current	FY12 Year End Projected Expenses	% Committed	FY12 Year End Projected Balance
Salaries, Teaching 01	\$12,068,520	\$67,100	\$12,135,620	\$12,154,373	100.2%	(\$18,753)
Salaries, Principals 02	\$722,790	\$0	\$722,790	\$722,760	100.0%	\$30
Salaries, Central Administration 03	\$409,758	\$0	\$409,758	\$424,402	103.6%	(\$14,644)
Salaries, Support Staff 04	\$3,058,357	\$96,900	\$3,155,257	\$3,189,571	101.1%	(\$34,314)
Salaries, Buildings 06	\$254,609	\$0	\$254,609	\$282,537	111.0%	(\$27,928)
Salaries, Custodial 07	\$636,492	\$0	\$636,492	\$626,963	98.5%	\$9,529
Salaries, Home Instruction 08	\$1,019	\$0	\$1,019	\$0	0.0%	\$1,019
Salaries, Substitute 09	\$375,375	(\$3,000)	\$372,375	\$334,470	89.8%	\$37,905
Fringes, Course Reimbursement 10	\$17,000	\$0	\$17,000	\$19,471	114.5%	(\$2,471)
Fringes, Health Insurance 11	\$3,697,937	(\$29,000)	\$3,668,937	\$3,432,425	93.6%	\$236,512
Instructional Supplies 16	\$243,860	\$500	\$244,360	\$246,597	100.9%	(\$2,237)
Instructional Textbooks 17	\$81,613	\$4,831	\$86,444	\$86,425	100.0%	\$19
Instructional, Library 18	\$16,425	\$0	\$16,425	\$16,456	100.2%	(\$31)
Other, Capital Outlay 19	\$272,850	(\$17,331)	\$255,519	\$261,824	102.5%	(\$6,305)
Other, Maintenance Buildings 23	\$212,003	\$0	\$212,003	\$232,219	109.5%	(\$20,216)
Other, Maintenance Outlays 24	\$93,828	\$0	\$93,828	\$102,800	109.6%	(\$8,972)
Other, Legal Service 26	\$58,000	(\$8,000)	\$50,000	\$40,000	80.0%	\$10,000
Other, Admin Supplies 27	\$197,464	\$5,000	\$202,464	\$217,584	107.5%	(\$15,120)
Other, Custodial Supplies 29	\$46,700	\$0	\$46,700	\$55,975	119.9%	(\$9,275)
Other, Sped Transportation 30	\$510,715	\$0	\$510,715	\$510,715	100.0%	\$0
Other, Student Transportation 31	\$349,236	\$0	\$349,236	\$325,716	93.3%	\$23,520
Other, Travel 32	\$14,638	\$0	\$14,638	\$19,740	134.9%	(\$5,102)
Other, Sped Tuition/ 33	\$1,920,318	(\$25,000)	\$1,895,318	\$1,893,566	99.9%	\$1,752
Other, Utilities 34	\$854,212	(\$92,000)	\$762,212	\$720,293	94.5%	\$41,919
<b>GRAND TOTAL</b>	<b>\$26,113,719</b>	<b>\$0</b>	<b>\$26,113,719</b>	<b>\$25,916,881</b>	<b>99.2%</b>	<b>\$196,838</b>

# **Acton**

# **School Committee**

FY12 2nd Quarter Report

March 15, 2012

# APS FY12 2nd Quarter Report

## Reminder:

The FY12 APS budget did not utilize any outside grant funds to underwrite it  
(ARRA, SFSF or Ed Jobs Grants)

## Only:

Prepaying SPED Tuition from FY12 to FY11  
(\$128k)

# APS FY12 2nd Quarter Report

## Highlights

# APS FY12 2nd Quarter Report

## Highlight #1:

Utility savings were already anticipated **by re-allocating \$92,000** towards the hiring of \$108,000 in classroom assistants last June.

Due to the mildness of this winter, we are projecting a \$41k surplus by the close of FY12.

# APS FY12 2nd Quarter Report

## Highlight #2:

The amount reimbursed to the ABRSD from the state in “circuit breaker” expenses was estimated to be 40%; the final amount was determined in September 2011, to be 65%. While this has positive ramifications for the FY12 year end picture, it is something that we are continuing to monitor.

**NOTE:** The end of availability of federal ARRA IDEA grants has contributed to state increase in CB reimbursement

# APS FY12 2nd Quarter Report

## Highlight #3:

The finalization of the Dee Bus contract last spring, after the FY12 budget was finalized, has allowed a \$23k surplus to be projected in this account by the close of FY12. The savings have already been included in the FY13 budget.



# APS FY12 2nd Quarter Report

Upcoming Schedule:

3<sup>rd</sup> Quarter Report: **May 2012**  
(Will include any year end spending proposals)

# Wrap Up

Thank you for your continued interest in the APS FY'12 budget.

We are happy to answer any questions that you may have.

7.5.1.1

SECOND  
READING  
3-15-12  
(postponed to  
5-15-12 APS  
sc mtg)

File: JCAC

**ASSIGNMENT OF ELEMENTARY STUDENTS FROM OTHER SCHOOLS**  
(proposed draft 2/10/12, revised 3/9/12)

Students transferring from grades K-6 in another school or district into the Acton Public Schools will be placed as follows:

A student enrolling who is five years old on or before September 1 of the current school year will be placed in Kindergarten.

A student enrolling who is six years old on or before September 1 of the current school year will be placed in first grade.

A student enrolling who is seven years old or older on or before September 1 of the current school year will be placed in the age appropriate grade unless the student has attended or completed a different grade level in his or her previous school district. In this case, the student will be placed according to the building principal's evaluation for a grade placement. The principal's placement decision is final.

**Deleted:** in a grade based on their age on or before September 1 of the current school year in the Acton Public Schools.

Ref: JEB Kindergarten Entrance Policy

*Acton Public Schools and Acton-Boxborough Regional School Districts*

File: JCAC

### **ASSIGNMENT OF STUDENTS FROM OTHER SCHOOLS TO CLASSES**

A student in any grade (K-6) who is currently successfully participating in an educational setting comparable to ours and moves to Acton after the start of school will be considered to enter the grade he/she is currently in. Parents must make such a request in writing as close to their arrival as possible.

7.8  
(A)

**ARTICLE 31**  
(Majority vote)

**SENSE OF THE MEETING - REGIONAL SCHOOL DISTRICT  
STUDY COMMITTEE OF THE ACTON-BOXBOROUGH  
REGIONAL SCHOOL COMMITTEE – DRAFTING OF A NEW  
PRE-K TO GRADE 12 REGIONAL SCHOOL AGREEMENT**

To see if the Town will vote to adopt a resolution in substantially the following form:

It is the sense of Town Meeting that the Acton-Boxborough Regional School Committee direct the Regional School District Study Committee to draft a regional agreement between Acton and Boxborough that would include grades pre-kindergarten through 12 for approval at 2013 annual town meeting.

, or take any other action relative thereto.

**SUMMARY**

Last fall the Acton-Boxborough Regional School Committee formed the Regional School District Study Committee to consider the viability of expanding the current regional school district to include grades pre-K through 12. The Committee is composed of three members from Acton and three members from Boxborough and they have been meeting bi-weekly since October to identify whether there are benefits to regionalizing pre-K through grade 12 and whether the benefits outweigh any perceived costs. The Committee has analyzed the current operating and educational environment as well as changes that would occur with full regionalization. The Committee has also evaluated other pre-K to 12 districts, and identified educational, organizational, governance, and financial issues and implications of full regionalization and reported back to the Regional School Committee in early February with preliminary findings. The current, grade 7-12, regional school district serves about 3000 students and will have an FY13 budget of approximately \$40 million. The enlarged school district would serve about 6000 students and have an annual operating budget of approximately \$70 million. The committee report identified potential financial benefits in the range of \$700,000 annually or more, as well as other potential organizational and educational benefits resulting from an expansion of the regional school district.

The Regional School Committee has directed the Regional School District Study Committee to continue its work and bring a sense of town meeting resolution to both Acton and Boxborough town meetings this year. The purpose of this vote is to obtain a sense of each community's desire to proceed with full regionalization, understanding that the final Town Meeting vote to do so will not occur for up to one year or more while the issue is studied further and a revised regional agreement is drafted. Because significant work would need to be done to draft a new agreement and begin the planning of full regionalization, the School Committee believes that it is important to get a sense from both towns as to whether they should proceed at this point in time with the goal of bringing forward a new agreement by next year.

Direct inquiries to: Dr. Stephen Mills, Superintendent: [smills@mail.ab.mec.edu](mailto:smills@mail.ab.mec.edu) / (978) 264-4700

Selectman assigned: Pamela Harting-Barrat: [bos@acton-ma.gov](mailto:bos@acton-ma.gov) / (978) 929-6611

<b>Recommendations:</b>	<b><u>Board of Selectmen</u></b>	<b><u>Finance Committee</u></b>
		<b>Deferred</b>

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# A-B Regional Study Committee

Ratings (for each item)

Highly Favorable ← → Favorable ← → Neutral ← → Unfavorable ← → Highly Unfavorable

The impact of K-12 regionalization of the Acton, Boxborough and A-B Regional Schools on the \_\_\_\_\_ is expected to be:

Overall: \_\_\_\_\_ Comments:

Quality of Education: \_\_\_\_\_ Comments:

Cost of Education" \_\_\_\_\_ Comments: (expected per student costs)

Diversity of Education: \_\_\_\_\_ Comments: (school identity & uniqueness)

Sustainability: \_\_\_\_\_ Comments: (how would new K-12 region meet A-B needs over time)

Administration: \_\_\_\_\_ Comments: (effect on Supt, CO, building leadership)

School Committee: \_\_\_\_\_ Comments: (focus or dilution of effort)

Operational Efficiency: \_\_\_\_\_ Comments: (benefit/harm of larger organization)

Financial and Political Control: \_\_\_\_\_ Comments:

# Presentation by the Regional School District Study Committee

1

## Overview

- Charge of the Committee and Membership
- Governance Issues
- Educational Impacts
- Administrative Impacts
- Financial Analysis and Preliminary Results
- Draft Warrant Article for Town Meeting

2

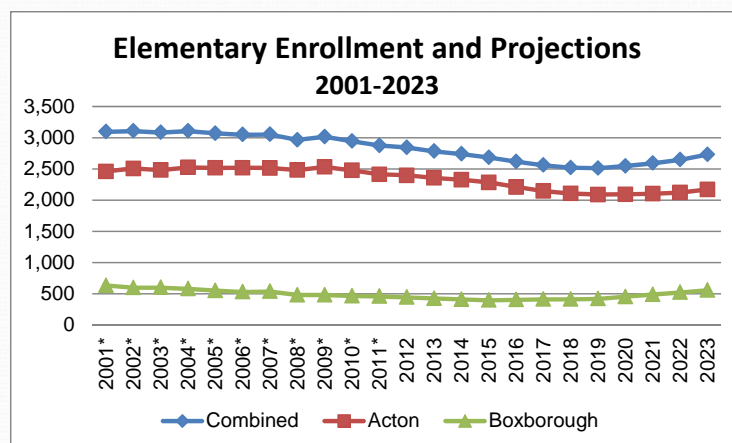


## Charge of the Committee

- Membership:
  - Mac Reid and Peter Ashton (co-chairs)
  - Xuan Kong and Adria Cohen (Acton)
  - Mary Brolin and Kristin Hilberg (Boxborough)
- Consideration of the viability of expanding the current District to include grades pre-K through 12
- Research and evaluate possible amendments to the current Regional Agreement (with and without full regionalization)
- Input from stakeholders from both communities

3

## Demographics



4

## Governance Issues

- Budget/Assessments
  - Percentage of towns' budgets to schools
  - Allocation of transportation costs
  - Current debt

5

## Governance Issues

- Regional Buy-In:
  - Current buildings
  - Debt
- Facilities
  - Own or lease
- Construction/Renovation Costs
  - Each town responsible for town buildings
  - Boxborough 5% discount

6

## Governance Issues

- Location of Students
  - Guarantee of hometown school
    - Special Education
    - Special educational & extra-curricular programs
  - Parent options
    - Equal access in Acton
    - Transportation responsibility
- Community Education
  - Integration of Boxborough programs

7

## Community Input: Analysis of Educational Impacts

- Interviewed administrators, teachers, union representatives
- Meetings with PTOs, others
- Perceived benefits of regionalization:
  - Shared curriculum efforts will reach more students
  - Enhanced professional development opportunities
  - Greater efficiency and enhanced services for special education in both towns

8

## Community Input: Analysis of Educational Impacts

- Perceived benefits of regionalization (cont.):
  - Greater efficiency in obtaining resources (e.g., textbooks)
  - Expanded collaboration with administrative and instructional personnel
  - Increased flexibility, ability to maintain and enhance programs

9

## Community Input: Analysis of Educational Impacts

- Perceived concerns with regard to regionalization:
  - Impact on individual school identities
  - Longer distances by bus to school for some
  - Possible changes to Blanchard's music, chorus, band programs
  - Possible changes in class sizes and number of specialists
  - Implications for contractual changes

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## Administrative: Current Structure

- Full regionalization will simplify governance and structure
  - Currently three school districts with three school committees
  - Distinct student record, human resource, and financial management systems
  - Duplicative regulatory reporting effort

11

## Administrative: Full Regionalization

- Full Regionalization enables better service delivery in a more cost effective manner
  - Streamlined operations and organization
  - More coherent learning experience for students
  - More transparent financial reporting
  - More consistent benefit management for employees
  - Simplified inter-governmental relationship
  - Improved parent-guardian interaction with schools

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## Administrative: Study Process

- Met with both superintendents to review current administrative structures
- Interviewed all department heads at district level
- Examined impact on elementary schools at building level
- Reviewed interview results with two superintendents together to receive further feedback
- Surveyed other regional school district organization structures
- Brainstormed with members of study committee

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## Administrative: Study Outcome

Summary of Impacts and Potential Savings with Full Regional Organization:

Department	Add FTE	Lose FTE	Net FTE
Superintendent	-	(2.40)	(2.40)
Curriculum	1.00	(0.20)	0.80
Finance*	0.25	(1.50)	(1.25)
Pupil Services	0.40	(0.50)	(0.10)
Educational Technology	0.50	-	0.50
Municipal Staff	-	(1.00)	(1.00)
Elementary Staff Support	1.50	-	1.50
Transportation	Contract savings nets out against additional bus lease costs		
Community Education	Integration of Boxborough with Acton could save 1 FTE		
<b>TOTAL</b>	<b>3.65</b>	<b>(5.60)</b>	<b>(1.95)</b>

\* Budget analyst position included in FY13 and therefore not included here

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## Financial Analysis and Preliminary Results

- Analyzed two cases: “Base Case” – status quo  
“Full Regionalization:” pre-K thru 12
- Difference between the two reflects potential savings
- Developed 5 year projections of budgets and revenues
- Analyzed FY11 and FY12 budget and revenue data; used FY13 as starting point for comparative analysis
- Base Case follows budgets and expected revenue amounts and calculates costs to Acton and Boxborough

15

## Financial Analysis and Preliminary Results

- In the Regionalization case, we:
  - Identified savings from changed administrative structure (up to \$150,000)
  - Identified additional transportation revenues from the state using conservative assumptions (~\$520,000)
  - Identified savings in Acton municipal and Boxborough municipal budgets of certain administrative costs (~\$60,000)
  - Projected a decline in Boxborough choice revenue as program is assumed to be phased out over seven years (~\$25,000/yr.)
  - Projected a shift of APS retirees' HI costs from APS budget to municipal budget as required by law
  - Projected no change in current academic environment

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## Financial Analysis and Preliminary Results

- Preliminary results have identified cost savings and potential additional revenue of approximately \$695,000 per year in the full regionalization case
- Further shift toward Acton of total enrollment (84% vs. 82% using three year average)
- Under current agreement regionalization leads to higher costs in Acton, very significant savings in Boxborough
- Based on our preliminary conclusions, if both communities are to participate in savings, some adjustment to the regional agreement would be necessary

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## Sense of Town Meeting – Warrant Article

*It is the sense of Town Meeting that the Acton-Boxborough Regional School Committee direct the Regional School District Study Committee to draft a regional agreement between Acton and Boxborough that would include grades pre-kindergarten through 12 for approval at 2013 annual town meeting, or take any other action relative thereto.*

The Regional School District Study Committee voted to recommend approval of this article

18



7.9  
A

Acton-Boxborough Community Education

\*\*\* MEMO \*\*\*

TO: Steve Mills

FROM: Erin Bettez

RE: Community Education Donation

DATE: March 9, 2012

---

Attached please find a check in the amount of \$3,200. This is a gift to Gates School and represents their portion of the surplus generated by Community Ed's Math Olympiad program offered at Gates this year.

**MONTHLY REPORTING OF  
ELL STUDENT POPULATION**

Acton Public Schools

March 1, 2012

Category	Total as of 2/1/2011	Additions	Subtractions	Total as of 3/1/2012
Conant	31	0	0	31
Douglas	23	0	0	23
Gates	5	0	0	5
McCarthy-Towne	25	+1	0	26
Merriam	28	0	-1	27
<b>APS TOTAL</b>	<b>112</b>	<b>+1</b>	<b>-1</b>	<b>112</b>

8.2

03/09/2012 11:52 | TOWN OF ACTON / ACTON PUBLIC SCHOOLS  
dkelly | FY12 OBJECT SUMMARY

PG 1  
glytdbud

MARCH 9, 2012

FOR 2012 13

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
-----							
1005 GENERAL FUND SCHOOL							
-----							
01 SALARIES, TEACHING	12,069,520	67,100	12,135,620	6,842,532.96	5,251,176.84	41,910.20	99.7%
02 SALARIES, PRINCIPALS	722,790	0	722,790	498,455.10	224,304.90	30.00	100.0%
03 SALARIES, CENTRAL AD	409,758	0	409,758	292,399.39	130,702.48	-13,343.87	103.3%
04 SALARIES, SUPP STAFF	3,058,357	96,900	3,155,257	1,961,720.60	1,214,020.43	-20,484.03	100.6%
06 SALARIES, BUILDINGS	254,609	0	254,609	205,715.62	67,420.73	-18,527.35	107.3%
07 SALARIES, CUSTODIAL	636,492	0	636,492	417,148.64	167,527.89	51,815.47	91.9%
08 SALARIES, HOME INSTR	1,019	0	1,019	.00	.00	1,019.00	.0%
09 SALARIES, SUBSTITUTE	375,375	-3,000	372,375	195,975.96	4,003.94	172,395.10	53.7%
10 FRINGES, COURSE REIM	17,000	0	17,000	19,470.84	.00	-2,470.84	114.5%
11 FRINGES, HEALTH INSU	3,697,937	-29,000	3,668,937	2,723,728.48	.00	945,208.52	74.2%
16 INSTRUCTIONAL SUPPLI	243,860	500	244,360	157,181.28	18,932.41	68,246.31	72.1%
17 INSTRUCTIONAL TEXTBO	81,613	4,831	86,444	54,116.84	3,346.99	28,979.95	66.5%
18 INSTRUCTIONAL, LIBRA	16,425	0	16,425	8,573.91	5,608.82	2,242.27	86.3%
19 OTHER, CAPITAL OUTLA	272,850	-17,331	255,519	197,415.05	19,827.11	38,277.06	85.0%
23 OTHER, MAINTENANCE B	212,003	0	212,003	140,946.68	7,963.40	63,092.92	70.2%
24 OTHER, MAINTENANCE O	93,828	0	93,828	62,842.60	16,993.38	13,992.02	85.1%
26 OTHER, LEGAL SERVICE	58,000	-8,000	50,000	21,710.00	1,200.00	27,090.00	45.8%
27 OTHER, ADMIN SUPPLIE	197,464	5,000	202,464	116,177.47	19,710.28	66,576.25	67.1%
29 OTHER, CUSTODIAL SUP	46,700	0	46,700	55,545.42	.00	-8,845.42	118.9%
30 OTHER, SPED TRANSPOR	510,715	0	510,715	510,715.00	.00	.00	100.0%
31 OTHER, STUDENT TRANS	349,236	0	349,236	281,332.76	6,190.46	61,712.78	82.3%
32 OTHER, TRAVEL	14,638	0	14,638	9,889.65	597.50	4,150.85	71.6%
33 OTHER, SPED TUITION/	1,920,318	-25,000	1,895,318	1,184,614.92	625,585.95	85,117.13	95.5%
34 OTHER, UTILITIES	854,212	-92,000	762,212	399,007.09	15,818.48	347,386.43	54.4%
TOTAL GENERAL FUND SCHOOL	26,113,719	0	26,113,719	16,357,216.26	7,800,931.99	1,955,570.75	92.5%
GRAND TOTAL	26,113,719	0	26,113,719	16,357,216.26	7,800,931.99	1,955,570.75	92.5%

\*\* END OF REPORT - Generated by Denise Kelly \*\*

03/09/2012 11:57 | TOWN OF ACTON / ACTON PUBLIC SCHOOLS  
 dkelly | FY12 SPED PROGRAMS

| PG 1  
 | glytdbud

MARCH 9, 2012

FOR 2012 13

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
-----							
1005 GENERAL FUND SCHOOL							
-----							
05 SW SPECIAL EDUCATION							
-----							
05010501 52401 SPED LEGAL SERVICES	38,000	-8,000	30,000	8,800.00	1,200.00	20,000.00	33.3%
11040501 51502 PS:SECRETARY	71,443	0	71,443	49,168.36	22,128.78	145.86	99.8%
14040501 51411 SPED CHAIRPERSON	94,760	0	94,760	65,351.70	29,408.30	.00	100.0%
14040524 51419 COORDINATOR	27,917	0	27,917	19,252.80	8,663.70	.50	100.0%
14050503 51433 SUMMER PROGRAM STIP	65,000	-25,893	39,107	32,271.10	.00	6,835.44	82.5%
14050504 51615 SUMMER SPED ASST	65,000	22,218	87,218	87,218.46	.00	.00	100.0%
14050505 52468 TRANSLATION	10,000	0	10,000	7,132.80	4,553.18	-1,685.98	116.9%*
14050509 54305 SPED TEXTBOOKS	2,371	0	2,371	2,439.70	.00	-68.70	102.9%*
14050510 54302 OCCUPATIONAL THERAP	822	0	822	846.93	.00	-24.93	103.0%*
14050511 52409 IN SERVICE CONFEREN	1,152	0	1,152	2,181.50	200.00	-1,229.50	206.7%*
14050518 52427 PUBLIC TUITION	0	0	0	4,300.00	.00	-4,300.00	100.0%*
14050520 51409 REFERRAL TO SPECIAL	30,000	0	30,000	15,615.41	1,000.00	13,384.59	55.4%
14050521 52443 SPED REFERRAL TO SP	104,586	41,000	145,586	77,739.72	60,705.28	7,141.00	95.1%
14050521 52452 SUMMER PROGRAM, CS	25,000	-25,000	0	.00	.00	.00	.0%
14050522 52462 PS SEC 504 CONTR SV	996	0	996	.00	.00	996.00	.0%
TOTAL SW SPECIAL EDUCATION	537,047	4,325	541,372	372,318.48	127,859.24	41,194.28	92.4%
-----							
18 SPECIAL EDUCATION							
-----							
05051801 52416 SPED INDEP EVALUATI	4,840	0	4,840	-175.00	3,577.00	1,438.00	70.3%
05051802 52404 SPED PERIODICALS/SU	780	0	780	894.72	.00	-114.72	114.7%*
05051802 52406 SPED POSTAGE	2,614	0	2,614	2,159.97	454.03	.00	100.0%
05051802 52407 SPED IN SVC CONFEREN	341	0	341	341.00	.00	.00	100.0%
05051802 52408 SPED TRAVEL - LOCAL	176	0	176	72.31	.00	103.69	41.1%
05051802 52410 SPED DUES & FEES	296	0	296	721.00	65.00	-490.00	265.5%*
05051802 52455 SPED MNT COPY EQUIP	3,371	0	3,371	1,443.86	1,231.14	696.00	79.4%
05051802 52456 SPED MNT OFFICE EQU	275	0	275	.00	.00	275.00	.0%
05051803 54301 SPED OFFICE SUPPLIE	3,402	0	3,402	3,760.99	75.20	-434.19	112.8%*
05051804 58708 SPED OUTLAY EQUIP	20,715	-8,000	12,715	10,011.00	1,083.79	1,620.21	87.3%
05051805 52424 MEDICAID SERVICES	1,040	0	1,040	.00	.00	1,040.00	.0%
05051806 52413 SPED MEDICAL SERVIC	2,421	0	2,421	1,307.48	790.00	323.52	86.6%
05051807 52425 SPED TUITION - CASE	375,715	0	375,715	391,715.00	.00	-16,000.00	104.3%*
05051808 52426 SPED TUITION PRIVAT	1,052,704	-118,883	933,821	259,964.76	384,937.98	288,918.26	69.1%
05051808 52465 CIRCUIT BREAKER TUI	-347,500	118,883	-228,617	.00	.00	-228,617.00	.0%*

MARCH 9, 2012

FOR 2012 13

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
05051810 52430 CO: SPED CASE TRANS	510,715	0	510,715	510,715.00	.00	.00	100.0%
06041801 51408 SPED TEACHER	298,055	0	298,055	160,337.10	137,431.90	286.00	99.9%
06041802 51418 SPEECH TEACHER	79,581	0	79,581	42,851.20	36,729.76	.04	100.0%
06041803 51624 SPED EDUCATION ASST	186,499	0	186,499	116,684.27	76,961.47	-7,146.74	103.8%*
06051801 54305 RES TEXTBOOKS	521	0	521	734.74	.00	-213.74	141.0%*
06051802 54332 EDUC NEEDS SUPPLIES	575	0	575	443.56	.00	131.44	77.1%
06051802 54333 SPEECH SUPPLIES	429	0	429	227.85	201.15	.00	100.0%
07041801 51408 SPED TEACHER	163,901	0	163,901	98,300.30	65,599.70	1.00	100.0%
07041802 51418 SPEECH TEACHER	95,315	0	95,315	51,323.44	43,991.56	.00	100.0%
07041803 51624 SPED EDUCATION ASST	87,734	0	87,734	41,967.09	33,126.51	12,660.40	85.6%
07051801 54305 RES TEXTBOOKS	521	0	521	539.10	.00	-18.10	103.5%*
07051801 54334 EDUC NEEDS TEXTS	330	0	330	619.85	.00	-289.85	187.8%*
07051802 54332 EDUC NEEDS SUPPLIES	575	0	575	116.60	458.40	.00	100.0%
07051802 54333 SPEECH SUPPLIES	423	0	423	330.20	92.80	.00	100.0%
08041801 51408 SPED TEACHER	211,774	0	211,774	114,590.00	98,219.94	-1,035.94	100.5%*
08041802 51418 SPEECH TEACHER	53,341	0	53,341	29,335.32	25,144.68	-1,139.00	102.1%*
08041803 51624 SPED EDUCATION ASST	114,614	0	114,614	85,165.95	67,599.87	-38,151.82	133.3%*
08051801 54305 RES TEXTBOOKS	521	0	521	1,093.06	.00	-572.06	209.8%*
08051802 54332 EDUC NEEDS SUPPLIES	479	0	479	347.90	131.10	.00	100.0%
08051802 54333 SPEECH SUPPLIES	429	0	429	.00	425.50	3.50	99.2%
09041801 51408 SPED TEACHER	276,769	0	276,769	150,848.62	130,063.41	-4,143.03	101.5%*
09041802 51418 SPEECH TEACHER	89,745	0	89,745	50,197.70	39,547.30	.00	100.0%
09041803 51624 SPED EDUCATION ASST	94,024	0	94,024	61,802.84	43,312.15	-11,090.99	111.8%*
09051801 54334 EDUC NEEDS TEXTS	622	0	622	622.38	.00	-.38	100.1%*
09051802 54330 RESOURCE SUPPLIES	479	0	479	474.80	18.91	-14.71	103.1%*
09051802 54333 SPEECH SUPPLIES	429	0	429	436.56	.00	-7.56	101.8%*
10041801 51408 SPED TEACHER	306,797	0	306,797	165,198.32	141,598.68	.00	100.0%
10041802 51418 SPEECH TEACHER	79,357	0	79,357	42,730.66	36,626.34	.00	100.0%
10041803 51624 SPED EDUCATION ASST	217,561	0	217,561	141,431.19	68,797.82	-12,668.01	105.8%*
10051801 54334 EDUC NEEDS TEXTS	622	0	622	673.06	.00	-51.06	108.2%*
10051802 54332 EDUC NEEDS SUPPLIES	571	0	571	587.65	.00	-16.65	102.9%*
10051802 54333 SPEECH SUPPLIES	429	0	429	433.15	.00	-4.15	101.0%*
14041801 51416 SPED OCCUP THERAPIS	219,597	0	219,597	121,205.31	97,919.49	472.20	99.8%
14041801 51417 PHYSICAL THERAPIST	78,784	0	78,784	42,422.66	36,362.34	-1.00	100.0%*
14051801 51407 HOME INSTRUCT TEACH	1,019	0	1,019	.00	.00	1,019.00	.0%
14051803 54338 SPED EDUC SUPPLIES	3,104	0	3,104	3,441.60	.00	-337.60	110.9%*
14051804 52425 COLLABORATIVE TUITI	0	0	0	.00	29,178.00	-29,178.00	100.0%*
<b>TOTAL SPECIAL EDUCATION</b>	<b>4,297,451</b>	<b>-8,000</b>	<b>4,289,451</b>	<b>2,710,446.12</b>	<b>1,621,752.92</b>	<b>-42,748.04</b>	<b>101.0%</b>

51 AUTISTIC SERVICES

14045101 51436 AUTISTIC COORDINATOR	72,100	0	72,100	49,724.10	22,375.90	.00	100.0%
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TOWN OF ACTON / ACTON PUBLIC SCHOOLS  
FY12 SPED PROGRAMS

PG 3  
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MARCH 9, 2012

FOR 2012 13

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMIS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
14045102 51616 TRAINER	576,416	0	576,416	330,673.70	180,430.37	65,311.93	88.7%
14055103 52463 AUTISTIC CONTRACT S	1,106	0	1,106	.00	.00	1,106.00	.0%
TOTAL AUTISTIC SERVICES	649,622	0	649,622	380,397.80	202,806.27	66,417.93	89.8%
TOTAL GENERAL FUND SCHOOL	5,484,120	-3,675	5,480,445	3,463,162.40	1,952,418.43	64,864.17	98.8%
TOTAL EXPENSES	5,484,120	-3,675	5,480,445	3,463,162.40	1,952,418.43	64,864.17	
GRAND TOTAL	5,484,120	-3,675	5,480,445	3,463,162.40	1,952,418.43	64,864.17	98.8%

\*\* END OF REPORT - Generated by Denise Kelly \*\*

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dkelly |FY12 GATES EXPENSES BY DOE FUNCTION

PG 1  
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MARCH 9, 2012

FOR 2012 13

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
-----							
1005 GENERAL FUND SCHOOL							
-----							
1450 SW INFO MGMT AND TECH							
-----							
08060901 52415 EQUIPMENT MAINTENAN	2,378	0	2,378	.00	.00	2,378.00	.0%
TOTAL SW INFO MGMT AND TECH	2,378	0	2,378	.00	.00	2,378.00	.0%
2210 SCHOOL BLDG LEADERSHIP							
-----							
08040902 51406 PRINCIPAL	154,637	0	154,637	106,641.00	47,988.41	7.59	100.0%
08040903 51502 SECRETARY	48,830	0	48,830	30,217.37	19,318.42	-705.79	101.4%*
08040903 51503 SECRETARY, SUB	525	0	525	1,659.95	.00	-1,134.95	316.2%*
08120401 52410 DUES & MEMBERSHIPS	1,000	0	1,000	795.00	.00	205.00	79.5%
08120901 52403 PRINTING	1,000	0	1,000	113.53	.00	886.47	11.4%
08120901 52406 POSTAGE	200	0	200	64.08	.00	135.92	32.0%
08120902 54301 OFFICE SUPPLIES	2,000	0	2,000	1,221.98	389.82	388.20	80.6%
TOTAL SCHOOL BLDG LEADERSHIP	208,192	0	208,192	140,712.91	67,696.65	-217.56	100.1%
2250 BLDG TECHNOLOGY							
-----							
08045401 51601 COMPUTER ASSISTANT	16,947	0	16,947	11,232.68	5,714.20	.12	100.0%
08045401 51635 G WEBSITE/MCAS COOR	1,500	0	1,500	.00	.00	1,500.00	.0%
TOTAL BLDG TECHNOLOGY	18,447	0	18,447	11,232.68	5,714.20	1,500.12	91.9%
2305 TEACHERS CLASSROOM							
-----							
08041201 51408 ART TEACHER	73,282	0	73,282	40,287.10	34,531.90	-1,537.00	102.1%*
08041501 51408 MUSIC TEACHER	62,895	0	62,895	33,828.12	28,567.02	499.86	99.2%
08041801 51408 SPED TEACHER	211,774	0	211,774	114,590.00	98,219.94	-1,035.94	100.5%*
08042101 51408 KINDERGARTEN TEACHE	97,948	0	97,948	53,299.12	45,684.88	-1,036.00	101.1%*
08045501 51408 READING TEACHER	82,771	0	82,771	44,212.56	37,896.48	661.96	99.2%
08045601 51408 ELEM ED TEACHER	1,254,939	0	1,254,939	711,310.89	547,880.88	-4,252.77	100.3%*

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FOR 2012 13

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
TOTAL TEACHERS CLASSROOM	1,783,609	0	1,783,609	997,527.79	792,781.10	-6,699.89	100.4%
2310 TEACHERS SPECIALISTS							
08041802 51418 SPEECH TEACHER	53,341	0	53,341	29,335.32	25,144.68	-1,139.00	102.1%*
TOTAL TEACHERS SPECIALISTS	53,341	0	53,341	29,335.32	25,144.68	-1,139.00	102.1%
2330 PARAPROF/INSTR ASSTS							
08041803 51624 SPED EDUCATION ASST	114,614	0	114,614	85,165.95	67,599.87	-38,151.82	133.3%*
08045502 51601 RDG/CLSSRM ASSISTAN	28,266	21,600	49,866	31,783.32	24,069.38	-5,986.70	112.0%*
TOTAL PARAPROF/INSTR ASSTS	142,880	21,600	164,480	116,949.27	91,669.25	-44,138.52	126.8%
2353 TEACHER/INSTR PROF DAYS							
08120402 51412 PROF/AA SUB TEACHER	6,350	0	6,350	2,408.96	.00	3,941.04	37.9%
TOTAL TEACHER/INSTR PROF DAYS	6,350	0	6,350	2,408.96	.00	3,941.04	37.9%
2355 SUBSTITUTES FOR PROF DEV							
08120403 52447 TEACHER SUB, CS	820	0	820	.00	.00	820.00	.0%
TOTAL SUBSTITUTES FOR PROF DEV	820	0	820	.00	.00	820.00	.0%
2357 PROF DEVELOPMENT							
08120404 52407 CONFERENCES	800	0	800	.00	.00	800.00	.0%
08120405 54312 PERIODICALS	143	0	143	.00	.00	143.00	.0%
TOTAL PROF DEVELOPMENT	943	0	943	.00	.00	943.00	.0%
2410 TEXTS, SOFTWARE, MEDIA							



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FOR 2012 13

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
08051801 54305 RES TEXTBOOKS	521	0	521	1,093.06	.00	-572.06	209.8%*
08081501 54305 TEXTBOOKS	1,143	0	1,143	942.95	.00	200.05	82.5%
08091201 54305 TEXTBOOKS	920	0	920	.00	.00	920.00	.0%
08122302 54305 LANGUAGE ART TEXTBO	1,293	0	1,293	.00	.00	1,293.00	.0%
08122602 54305 SOCIAL STUDIES TEXT	700	0	700	.00	.00	700.00	.0%
08125502 54305 READING TEXTBOOKS	600	0	600	.00	.00	600.00	.0%
08125702 54331 MEDIA CENTER TEXTBO	1,000	0	1,000	753.69	246.31	.00	100.0%
TOTAL TEXTS, SOFTWARE, MEDIA	6,177	0	6,177	2,789.70	246.31	3,140.99	49.2%
2415 OTHER INSTR MATERIALS							
08051802 54332 EDUC NEEDS SUPPLIES	479	0	479	347.90	131.10	.00	100.0%
08051802 54333 SPEECH SUPPLIES	429	0	429	.00	425.50	3.50	99.2%
08081502 54302 EDUCATION SUPPLIES	1,172	0	1,172	1,010.98	.00	161.02	86.3%
08091202 54302 EDUCATION SUPPLIES	5,125	0	5,125	3,465.50	1,530.03	129.47	97.5%
08122301 54302 LANGUAGE ART SUPPLI	14,000	0	14,000	15,555.02	.00	-1,555.02	111.1%*
08122401 54302 MATH SUPPLIES	12,500	0	12,500	9,170.92	632.95	2,696.13	78.4%
08122501 54302 SCIENCE SUPPLIES	3,000	0	3,000	2,743.98	87.05	168.97	94.4%
08122601 54302 SOCIAL STUDIES SUPP	1,000	0	1,000	.00	.00	1,000.00	.0%
08125501 54302 READING SUPPLIES	400	0	400	505.26	.00	-105.26	126.3%*
08125601 54302 ELEM ED SUPPLIES	15,000	0	15,000	14,709.79	206.52	83.69	99.4%
08125701 54329 MEDIA CENTER SUPPLI	950	0	950	.00	550.00	400.00	57.9%
TOTAL OTHER INSTR MATERIALS	54,055	0	54,055	47,509.35	3,563.15	2,982.50	94.5%
2440 OTHER INSTR SERVICES							
08045701 51601 MEDIA CTR ASST	21,064	0	21,064	12,625.17	8,570.41	-131.58	100.6%*
TOTAL OTHER INSTR SERVICES	21,064	0	21,064	12,625.17	8,570.41	-131.58	100.6%
2451 CLASSROOM INSTR TECHNOLOGY							
08060903 54327 TECHNOLOGY SUPPLIES	1,284	0	1,284	752.40	472.37	59.23	95.4%
TOTAL CLASSROOM INSTR TECHNOLOGY	1,284	0	1,284	752.40	472.37	59.23	95.4%
2710 GUIDANCE/ADJUST COUNSELORS							

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	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
08040401 51423 COUNSELOR	53,341	0	53,341	28,755.72	17,990.58	6,594.70	87.6%
08050901 54336 COUNSELING SUPPLIES	184	0	184	111.99	.00	72.01	60.9%
TOTAL GUIDANCE/ADJUST COUNSELORS	53,525	0	53,525	28,867.71	17,990.58	6,666.71	87.5%
3200 MEDICAL/HEALTH SVCS							
08043101 51414 NURSE	94,786	0	94,786	46,666.81	40,003.84	8,115.35	91.4%
08050903 54303 HEALTH SUPPLIES	520	0	520	218.36	301.64	.00	100.0%
TOTAL MEDICAL/HEALTH SVCS	95,306	0	95,306	46,885.17	40,305.48	8,115.35	91.5%
3300 TRANSPORTATION SVCS							
08081504 51605 BUS DRIVER	94	0	94	.00	.00	94.00	.0%
08081505 52429 STUDENT TRANSPORTAT	94	0	94	.00	.00	94.00	.0%
TOTAL TRANSPORTATION SVCS	188	0	188	.00	.00	188.00	.0%
3400 FOOD SERVICES							
08040908 51618 MONITOR	15,000	0	15,000	10,119.07	2,653.79	2,227.14	85.2%
TOTAL FOOD SERVICES	15,000	0	15,000	10,119.07	2,653.79	2,227.14	85.2%
3510 ATHLETICS							
08041601 51408 PHYSICAL ED TEACHER	58,591	0	58,591	31,548.72	27,041.68	.60	100.0%
08121601 54302 PHYSICAL ED SUPPLIE	1,000	0	1,000	697.63	.00	302.37	69.8%
TOTAL ATHLETICS	59,591	0	59,591	32,246.35	27,041.68	302.97	99.5%
4110 CUSTODIAL SERVICES							
08071302 54304 CUSTODIAL SUPPLIES	8,200	0	8,200	13,340.69	.00	-5,140.69	162.7%*

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FOR 2012 13

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
TOTAL CUSTODIAL SERVICES	8,200	0	8,200	13,340.69	.00	-5,140.69	162.7%
4120 HEATING OF BUILDINGS							
08071303 52504 GAS HEAT	49,587	-9,000	40,587	21,634.66	.00	18,952.34	53.3%
TOTAL HEATING OF BUILDINGS	49,587	-9,000	40,587	21,634.66	.00	18,952.34	53.3%
4130 UTILITY SERVICES							
08030901 52507 TELEPHONE	2,500	0	2,500	1,238.29	1,149.71	112.00	95.5%
08030901 52512 CELLULAR PHONES	1,800	0	1,800	1,080.80	.00	719.20	60.0%
08071304 52501 ELECTRICITY	65,083	-5,000	60,083	31,007.58	.00	29,075.42	51.6%
08071304 52508 WATER	1,600	0	1,600	1,323.32	.00	276.68	82.7%
TOTAL UTILITY SERVICES	70,983	-5,000	65,983	34,649.99	1,149.71	30,183.30	54.3%
4210 MAINT OF GROUNDS							
08071306 52414 FAC PREVENT MNT	10,000	0	10,000	12,466.09	.00	-2,466.09	124.7%
TOTAL MAINT OF GROUNDS	10,000	0	10,000	12,466.09	.00	-2,466.09	124.7%
4220 MAINT OF BUILDINGS							
08041301 51604 CUSTODIAN	96,505	0	96,505	61,813.64	28,591.08	6,100.28	93.7%
08041301 51625 CUSTODIAL SUBSTITUT	7,350	0	7,350	313.49	.00	7,036.51	4.3%
08071307 52411 HVAC SERVICES	1,487	0	1,487	1,170.65	.00	316.35	78.7%
08071307 52414 FAC PREVENT MNT	4,000	0	4,000	801.47	464.50	2,734.03	31.6%
08071307 52459 CUSTODIAN CONTRACT	10,000	0	10,000	6,361.17	.00	3,638.83	63.6%
08071308 54308 BUILDINGS SUPPLIES	1,000	0	1,000	42.71	.00	957.29	4.3%
TOTAL MAINT OF BUILDINGS	120,342	0	120,342	70,503.13	29,055.58	20,783.29	82.7%
4225 BLDG SECURITY SYSTEMS							
08041302 51620 SECURITY OT	6,300	0	6,300	7,634.54	.00	-1,334.54	121.2%*

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MARCH 9, 2012

FOR 2012 13

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
TOTAL BLDG SECURITY SYSTEMS	6,300	0	6,300	7,634.54	.00	-1,334.54	121.2%
4230 MAINT OF EQUIPMENT							
08030902 52510 TELEPHONE MAINTENAN	4,900	0	4,900	6,536.48	.00	-1,636.48	133.4%*
08081506 52415 EQUIPMENT MAINTENAN	425	0	425	400.00	.00	25.00	94.1%
08120905 52456 MAINT OFFICE EQUIPM	4,500	0	4,500	4,857.98	1,351.66	-1,709.64	138.0%*
08125703 52459 MAINT MEDIA CTR EQU	900	0	900	174.22	.00	725.78	19.4%
TOTAL MAINT OF EQUIPMENT	10,725	0	10,725	11,968.68	1,351.66	-2,595.34	124.2%
7100 PURCHASE OF LAND							
08070901 58710 OUTLAY GROUNDS	5,000	0	5,000	2,055.56	3,600.00	-655.56	113.1%
TOTAL PURCHASE OF LAND	5,000	0	5,000	2,055.56	3,600.00	-655.56	113.1%
7200 PURCHASE OF BUILDINGS							
08070902 58710 OUTLAY BUILDINGS	5,000	0	5,000	.00	.00	5,000.00	.0%
TOTAL PURCHASE OF BUILDINGS	5,000	0	5,000	.00	.00	5,000.00	.0%
7400 REPLACEMENT OF EQUIPMENT							
08120906 58712 OUTLAY/REPLC EQUIP	10,633	0	10,633	12,266.85	.00	-1,633.85	115.4%*
TOTAL REPLACEMENT OF EQUIPMENT	10,633	0	10,633	12,266.85	.00	-1,633.85	115.4%
TOTAL GENERAL FUND SCHOOL	2,819,920	7,600	2,827,520	1,666,482.04	1,119,006.60	42,031.36	98.5%
TOTAL EXPENSES	2,819,920	7,600	2,827,520	1,666,482.04	1,119,006.60	42,031.36	
GRAND TOTAL	2,819,920	7,600	2,827,520	1,666,482.04	1,119,006.60	42,031.36	98.5%

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**Actual  
Acton Public Schools  
2011 - 2012  
March 1, 2012**

*# Staff Children*  
*Case [ ]*  
*CAD, DAD, GAD, TAD, and MAD - ALL DAY PROGRAMS*

**# Staff Children  
Case [ ]**

**Actual**

Acton Public School  
2011 - 2012

**March 1, 2012**

[illegible]



**ARTICLE 27            ACTON-BOXBOROUGH REGIONAL SCHOOLS**  
**(Two-thirds vote)    LOWER FIELDS BORROWING**

To see if the Town will approve the \$1.5 Million borrowing authorized by the Acton-Boxborough Regional School District, for the purpose of paying costs of construction of outdoor recreational and athletic facilities at the Regional School District property, and for the payment of all other costs incidental and related thereto, said amount to be expended at the direction of the Regional School District School Committee, or take other action relative thereto.

**SUMMARY**

The Acton-Boxborough Regional School District has voted to approve the borrowing of \$1.5 Million toward the costs of construction of outdoor recreational and athletic facilities at the Regional School District's property known as the Lower Fields. Under Section 10 of the Acton-Boxborough Regional School District Agreement, a 2/3rds vote of the Town is required to approve this borrowing.

The total project cost is anticipated to be \$3 Million. This will be funded from a combination of private and public sources, minimizing the School District's commitment. These sources include and shall not exceed: 1) a \$1Million contribution from Acton-Boxborough Youth Soccer (ABYS) which is being financed by a private loan taken out by ABYS; 2) \$225,000 in cash, contributed by the members of the Friends of the Lower Fields (FOLF), including ABYS, A-B Pop Warner and Cheering, Acton-Boxborough Youth Lacrosse, and Acton-Boxborough Girls Youth Lacrosse; 3) \$275,000 in FY12 operating funds from the ABRSD budget; and 4) \$1.5 Million in proceeds from a bond to be issued by the ABRSD.

Approximately a year ago, a private entity of Acton and Boxborough citizens came forward and formed a group known as the Friends of Lower Fields (FOLF). Throughout a number of meetings with Dr. Stephen Mills and the Central Office staff of ABRSD, we pursued a creative public-private partnership to build out the property currently known as the Lower Fields. Due to poor drainage, the current natural grass fields are frequently unavailable for use during the school year. This proposal would improve and enhance the site for a dramatic increase in field time for the students and the community. As noted above, the financing of this project is a cooperative initiative involving commitments from both the private group, FOLF, and ABRSD.

Currently we anticipate the highest exposure for the ABRSD to be \$150,000 annually during the early years of debt service where payments are high and revenues may not have been maximized. Acton-Boxborough Community Education has committed to contribute \$25,000 annually toward that expense moving forward. It is anticipated that an additional \$25,000 in revenues from concessions and advertising at the complex will also be available to offset the annual bond payment. After the private entities' bank loan is paid off and youth groups have been paid back for their initial downpayments, it is anticipated that field rentals will cover the remainder of the bond amount. In aggregate, the project is expected to generate revenues that exceed expenses including the repayment of debt.

The resulting site improvements from this project will include, but not be limited to, safe playable fully handicap accessible turf fields, lighting, parking and restrooms.

Direct inquiries to: Dr. Stephen Mills, Superintendent: [smills@mail.ab.mec.edu](mailto:smills@mail.ab.mec.edu) / (978) 264-4700

Selectman assigned: Janet K. Adachi: [bos@acton-ma.gov](mailto:bos@acton-ma.gov) / (978) 929-6611

<b>Recommendations:</b>	<b><u>Board of Selectmen</u></b>	<b><u>Finance Committee</u></b>
		<b>Deferred</b>